Congratulations on the purchase of your new PetScribe™/N'Scriber™ engraving system. The following manual serves as a guide on proper unpacking, set up, installation and usage for this unit.

ITEMS INCLUDED ARE: PetScribe™/N'Scriber™ unit, keyboard, power cord, tag holder, assorted tags, split rings.

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To report problems, call 1-888-600-8247

Unpacking your PetScribe™/N'Scriber™

Fig. 2-1

Fig. 2-2

Fig. 2-1 Place shipping carton on a flat surface with red arrows pointing up. Open carton and remove the top protective foam insert.

Fig. 2-2 Next remove the insert containing the keyboard and supply of tags.

Fig. 2-3

Fig. 2-4

Fig. 2-3 The power cord is located inside the box beside the unit.

Fig. 2-4 The PetScribe™/N'Scriber™ can now be removed from the carton. It's a tight fit so you may need help to hold the box. Grab the unit by the front and back, then pull straight up. After clearing the box place unit on a desk or counter where it will operate.

Fig. 2-5

Fig. 2-6

Fig. 2-7

Powering up your PetScribe™/N'Scriber™

Fig. 2-5 Insert power cord into the extension on the bottom of the unit. DO NOT PLUG INTO THE WALL SOCKET AT THIS TIME.

Fig. 2-6 Insert keyboard plug into the receptacle on the front of the unit. The plug is keyed so be sure not to force it.

Fig. 2-7 Plug the unit into the wall, then flip the power rocker switch located under the front right corner.

In about 10 seconds your PetScribe™/N'Scriber™ will flash a Welcome Screen, then the following Main Menu screen will be displayed.

Current Tag Style: Small Circle
F1:   Engrave Tag (1x)
F2:   Change Tag Style
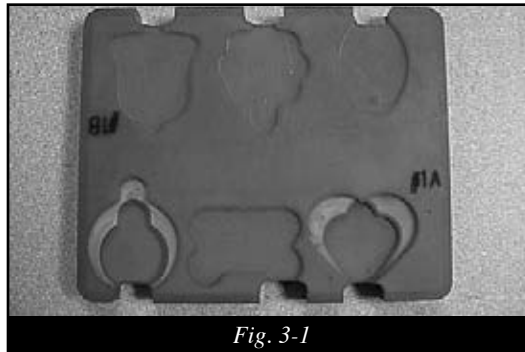**F3:   Change Font - Standard**

Fig. 3-1

Fig. 3-1 The tag holder was included with the unit. It's located in the foam insert with the keyboard and tags.

Fig. 3-2

Fig. 3-2 Press "*F2*" on the keyboard. When the following screen appears, use the "*Up*" and "*Down*" arrow keys to select the correct tag style, then press "*F1*".

Select Tag   Large Heart
(Use ↑/↓ Keys)   Heart Small
F1: Select   Circle Large
F10: Cancel   => Circle Small

Fig. 3-3 The door will open and the platform will move out to the install position.
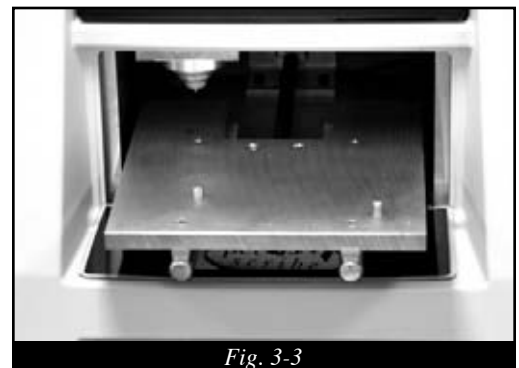
Note:
An [H] after a tag style means the tag engraves Horizontaly, while a [V] means Vertical. See the template section of this manual for a graphic representation.
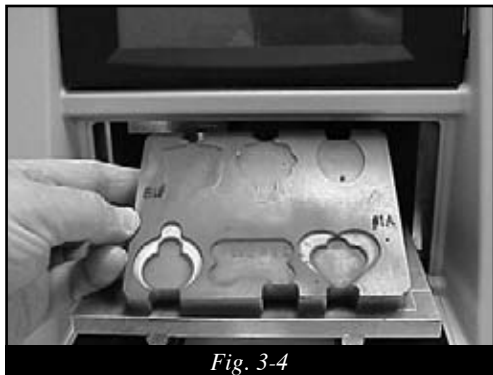

Fig. 3-3

Fig. 3-4

Fig. 3-4 Install the tag holder onto the platform with the style to be engraved to the front.
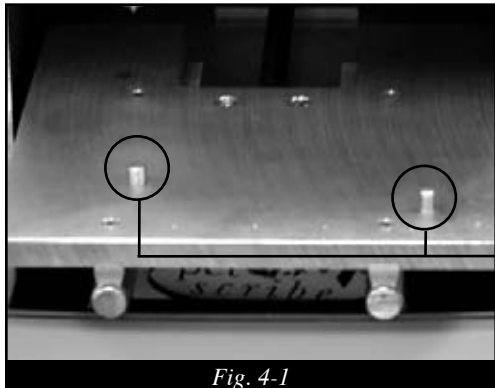
Fig. 4-1

Fig. 4-1 The two guide pins will insure the holder is properly aligned.

Guide Pins

Fig. 4-2

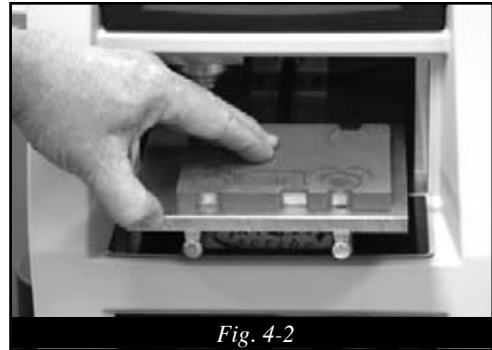**Fig. 4-2** Press firmly down to seat.

The following screen should be displayed, press "*F1*" after the correct tag holder is installed.

Selected tag style
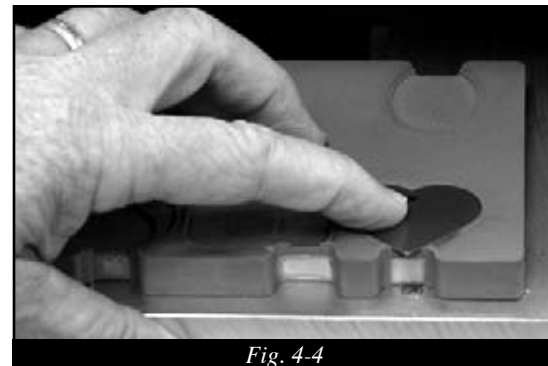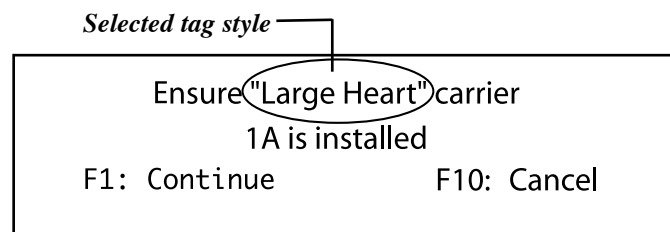
```
         Ensure "Large Heart" carrier
                1A is installed
     F1: Continue          F10: Cancel
```


Fig. 4-3

Fig. 4-4

Fig.4-3 Insert the tag to be engraved.

Fig. 4-4 When the tag is properly seated and the following screen is displayed, press "*F1*" to engrave an ID tag.

```
Current Tag Style: Small Circle
F1:   Engrave Tag (1x)
F2:   Change Tag Style
F3:   Change Font - Standard
```

Engraving a Tag

The unit will display the following input screen indicating the maximum number of lines the tag can hold. Use the keyboard to enter the tag information.

```
        Heart Large  >        _
    5   Lines Max     >
        F1: Engrave  >
        F10: Cancel  ↓
```
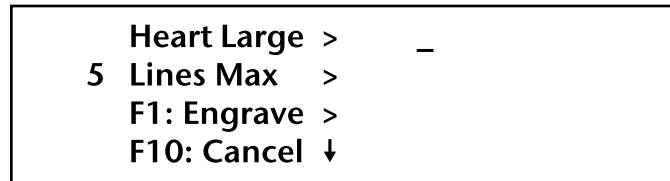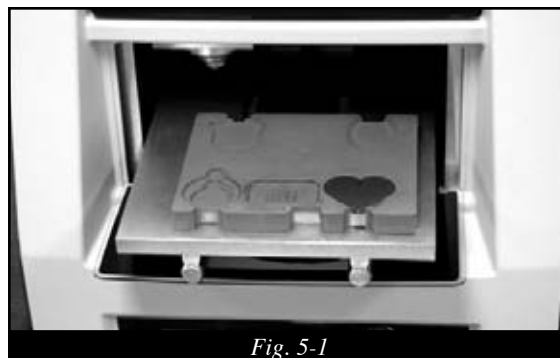
The text will be centered automatically on the tag.

Fig. 5-1

Fig. 5-1 When finished entering the information, press "*F1*" and the platform will be pulled into the unit, the door will close, and the tag will be engraved. When the engraver is finished, the door will open and the platform will extend the finished tag.

Remove the engraved tag. If desired, additional tags of the same style may be engraved at this time. The information on the additional tags may be updated if required then press "*F1*" to begin the engraving process.
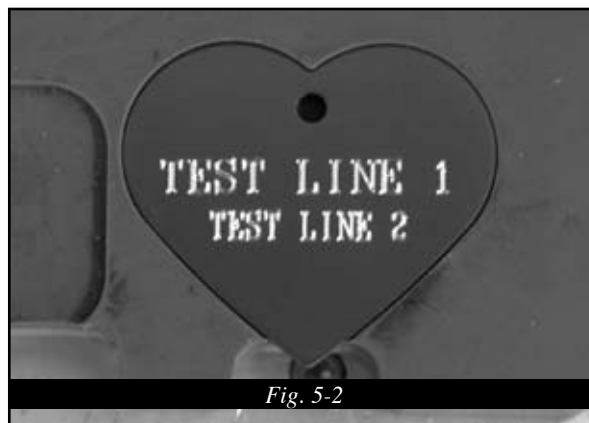
Fig. 5-2

Fig. 5-2 *The size of the characters changes with the number of lines and characters entered. Fewer lines and characters on a line result in larger letters.*

Approximately two minutes after the last tag is engraved the door will close and the main menu screen will be displayed. The unit is now ready for new commands.

Tag Counts

While the Main Menu is displayed press the "*Home*" key on the keyboard. The unit will display the following screen.

```
Total                              : 12345
                           Bone: 123
                     Large Heart: 123
                           Bell: 123
                       Military: 123
                    Large Circle: 123
                        Luggage: 123
                           Oval: 123
                        Rosette: 123
                    Small Circle: 123
                     Small Heart: 123
                     Large Rivet: 123
                     Small Rivet: 123
                     Large Decor: 123
                     Small Decor: 123
                       Ornament: 123
```

Use the "Arrow" keys on the keyboard to scroll down and up to see additional tag styles.

When you're finished checking tag counts press the "Esc" key to return to the Main Menu.

Software Update

- Turn off the power
- Insert the compact flash card into the "Update Port"
- Turn on the power and the following screen will appear

```
Press "D" To download Firmware
Press "Enter" to Not Download Firmware
```

• Press "D"

• When finished, power down the unit.

• Remove the compact flash card.

This function will be used to add new tag styles when they become available. Each software update will come with additional instructions to complete the update.

Changing the Language

While the main menu is displayed press the "Ctrl" then the "L" keys on the keyboard. The unit will display the following screen.

> Current Lanuage is: English
> Change Language to: English
> Use ↑/↓ arrows to change selection.
> F1: Select   F10: Cancel

Use the "Arrow keys on the keys on the keyboard to scroll the "Change Language to:" field to the correct language then press "F1" to make the change.

Double Engraving

While the main menu is displayed press the "Alt" then "D" keys on the keyboard. The unit will display the following screen.

To return to single engrave press "Alt" "D" again.

> You have selected to Engrave each character Twice.

Changing Fonts

While the main menu is displayed press the "F3" key on the keyboard. The unit will switch to the alternate font.

> Current Tag Style: Small Circle
> F1:   Engrave Custom Tag
> F2:   Change Tag Style
> F3:   Font Standard

> Current Tag Style: Small Circle
> F1:   Engrave Custom Tag
> F2:   Change Tag Style
> F3:   Font Diva

Current Font

While the main menu is displayed pressing "Ctrl" "F" will remove the Diva Font option.

Registration Information

Your serial number is located on the bottom of your PetScribe™/N'Scriber™ unit. We strongly advise you to record this number in this booklet and in a place for safe keeping in the case of damage or theft.

PetScribe™/N'Scriber™ Templates

These templates are laid out to photocopy. Supply these to clients to fill out prior to engraving custom tags.

I.D. Tag Templates

pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5

#1A

#1B

Fixture p/n 11238-01

STEVEN RANDALL
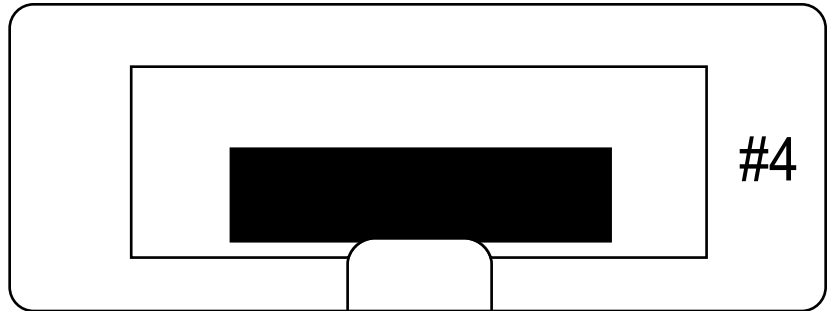171 S. TOAP
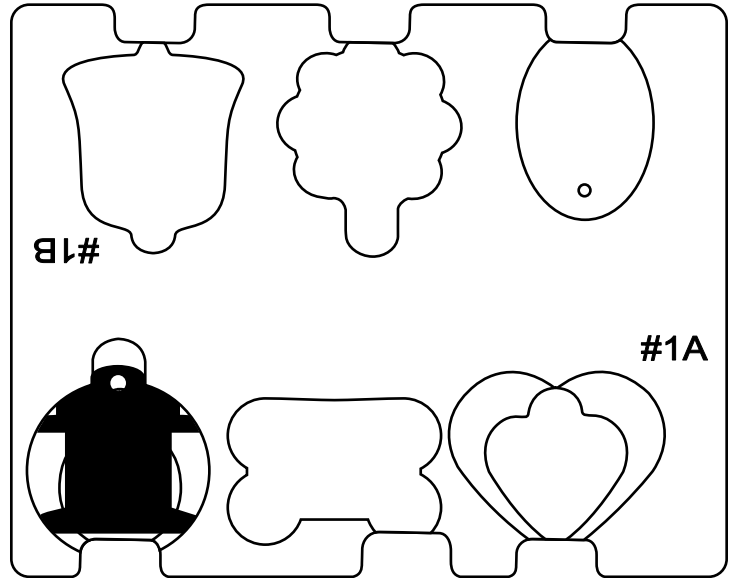TEMPE AZ 85284
480-555-1234
STEVE@NETZIP.COM

Owner: (Please Print Clearly)

Name: _____

Address: _____
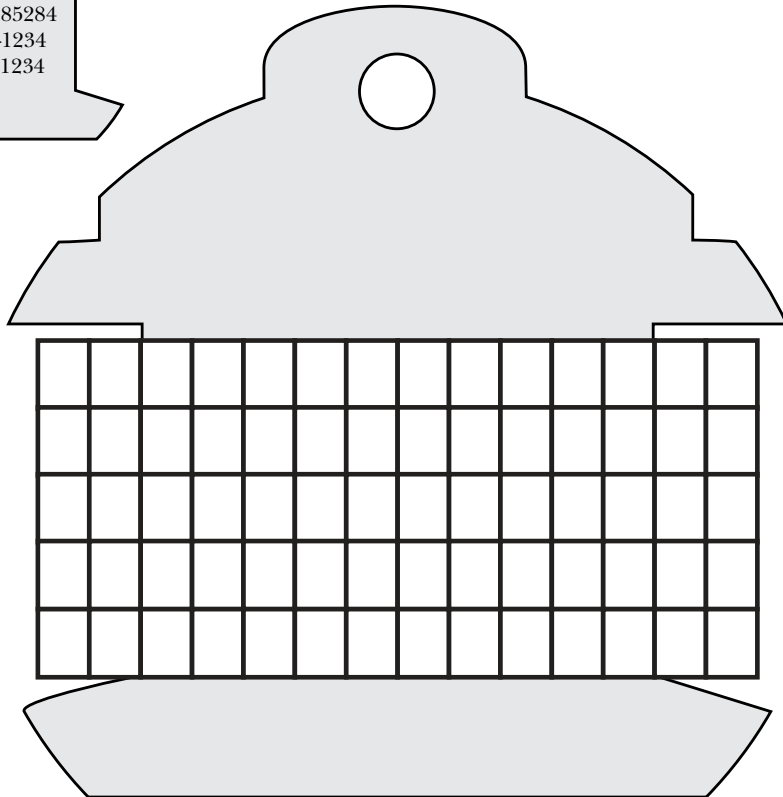
City: _____   State _____ Zip _____

Phone # _____

Bone Large Template

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

#1B

#1A

THOR
9866 AUBURN RD.
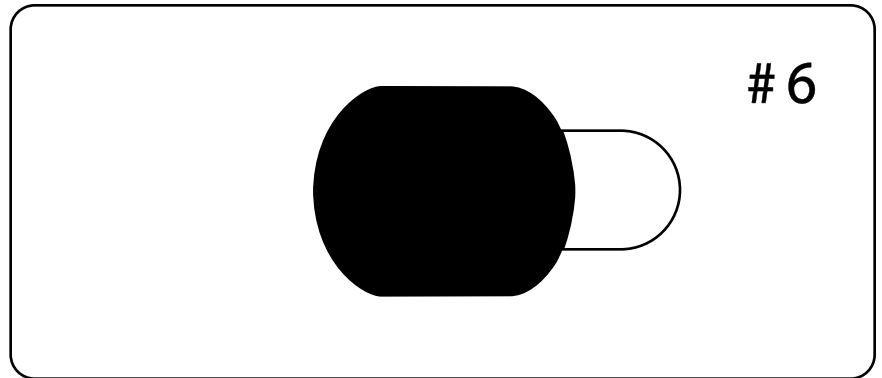BOMONT MA 87689
TEL 619-323-0468

Fixture p/n 11238-01

Owner: (Please Print Clearly)

Name: _____

Address: _____

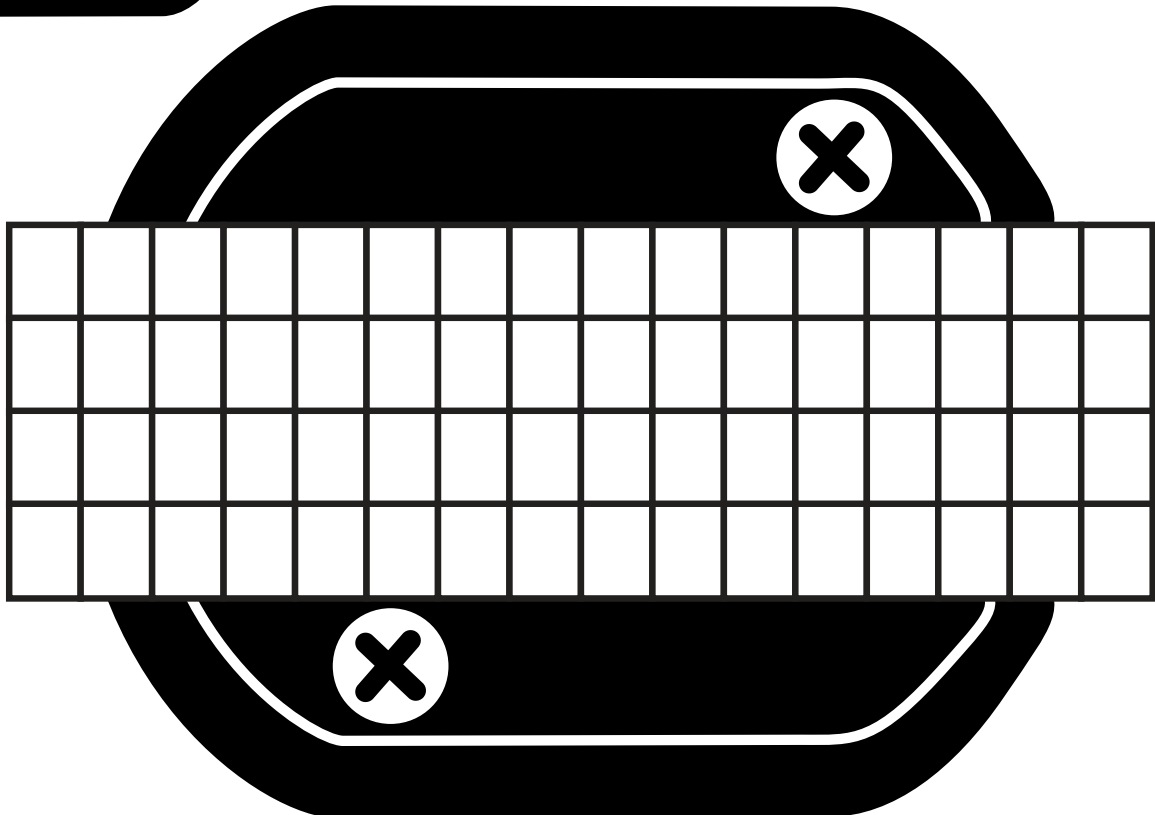City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

#9

THOR
9866 AUBURN RD.
BOMONT MA 87689
TEL 619-323-0468
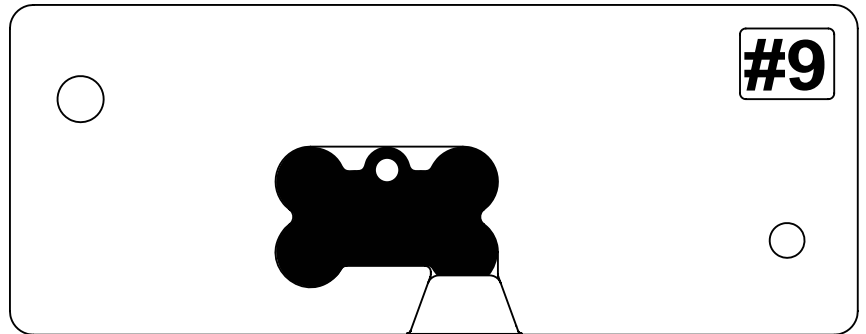
Fixture p/n 11240-07

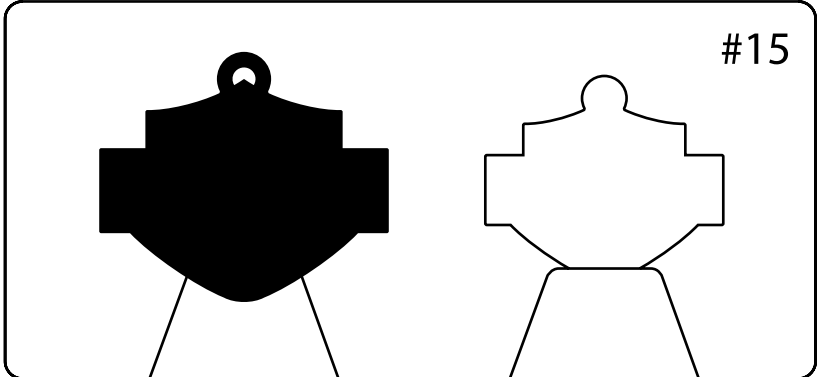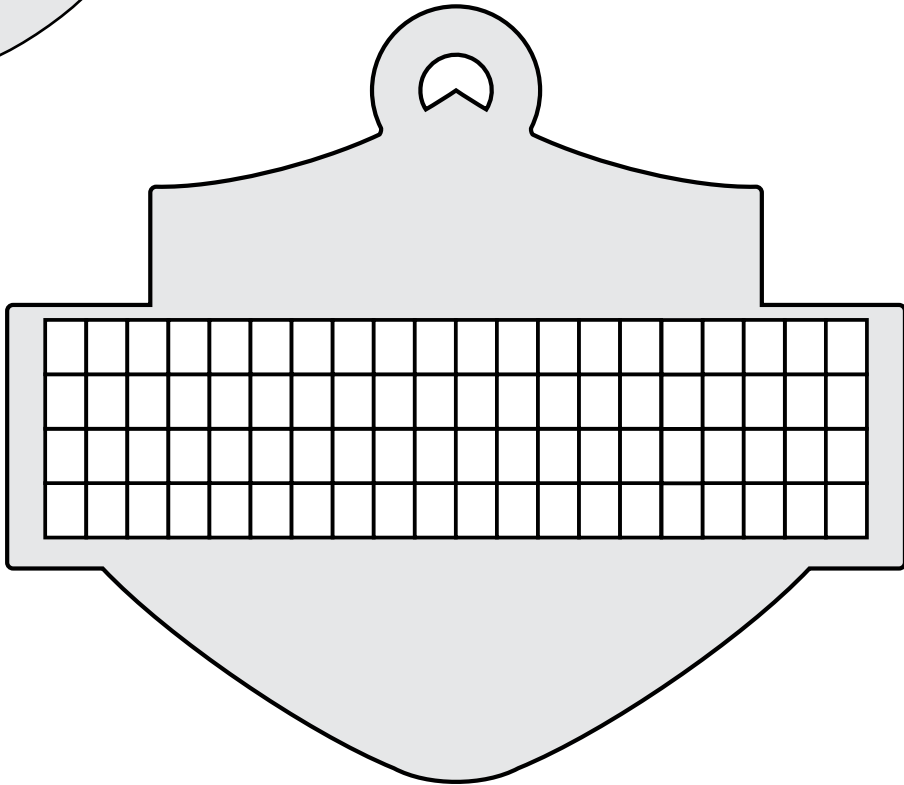Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5

#1B

#1A

Fixture p/n 11238-01

THOR
9866 AUBURN RD.
BELMONT MA 87689
CEL 619-323-9811
TEL 619-323-0468

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4
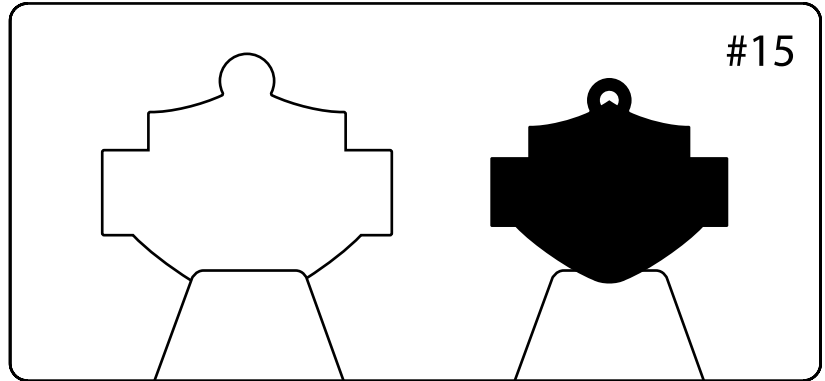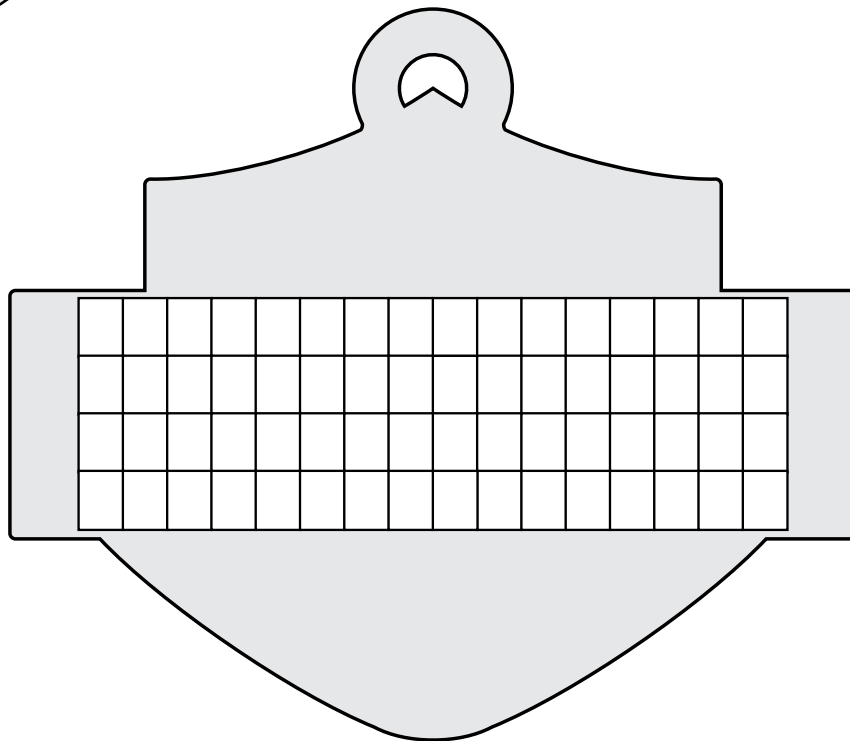
#1B

#1A

Fixture p/n 11238-01

THOR
9866 AUBURN RD.
BOARN MA 87689
619-323-9811
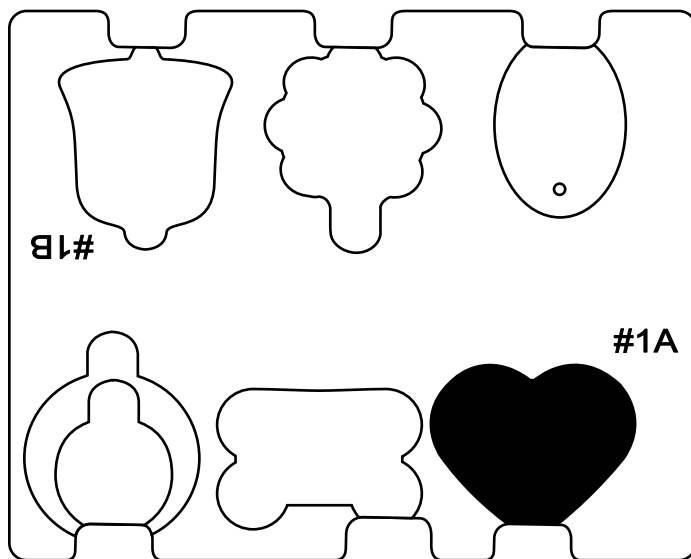
Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____
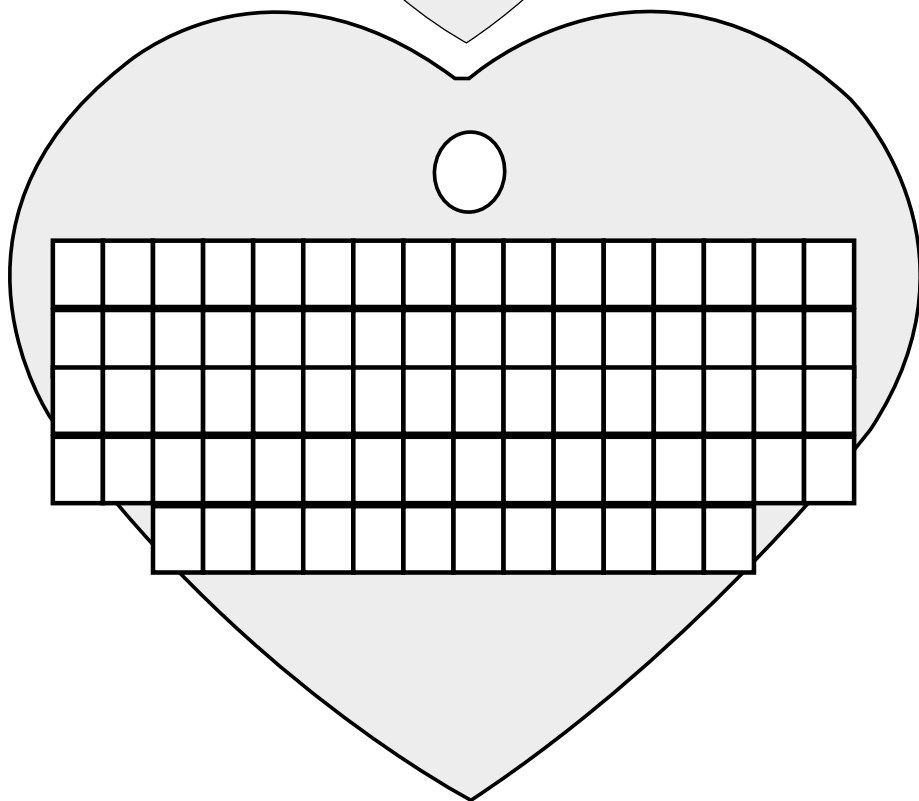
Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5

#4

Fixture p/n 11240-03

STEVEN RANDALL
171 S. EXTENSION RD 14
TEMPE ARIZONA 85284
480-555-1234
STEVE@NETZIP.COM

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____
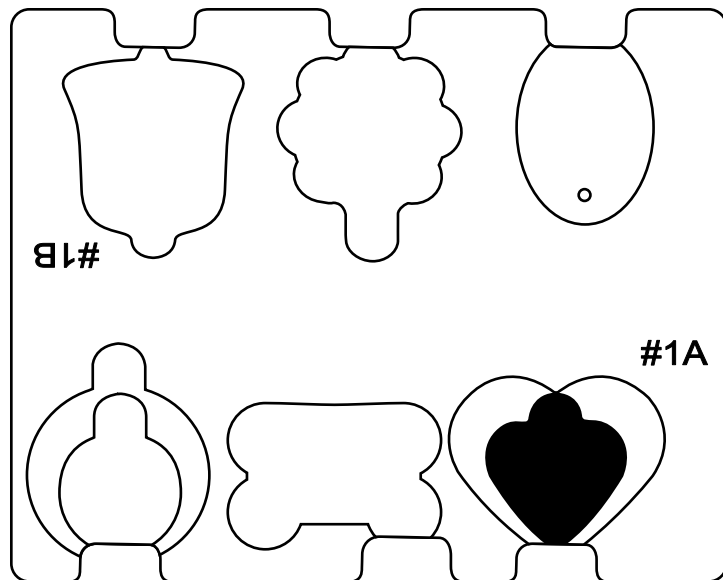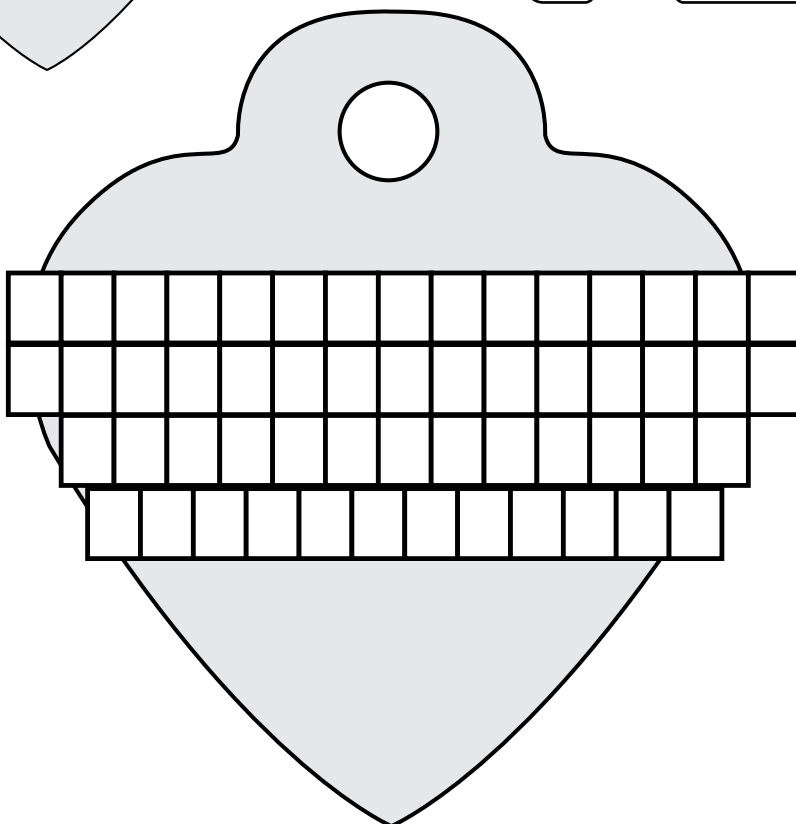
Phone # _____

pet
scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 3

#4

Fixture p/n 11240-03

HAPPY BIRTHDAY
09-07-2003
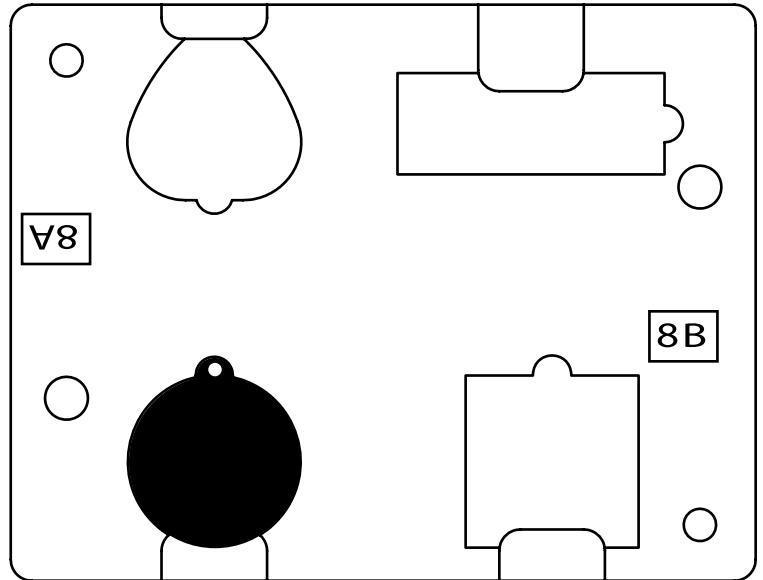LOVE MOM & KIDS
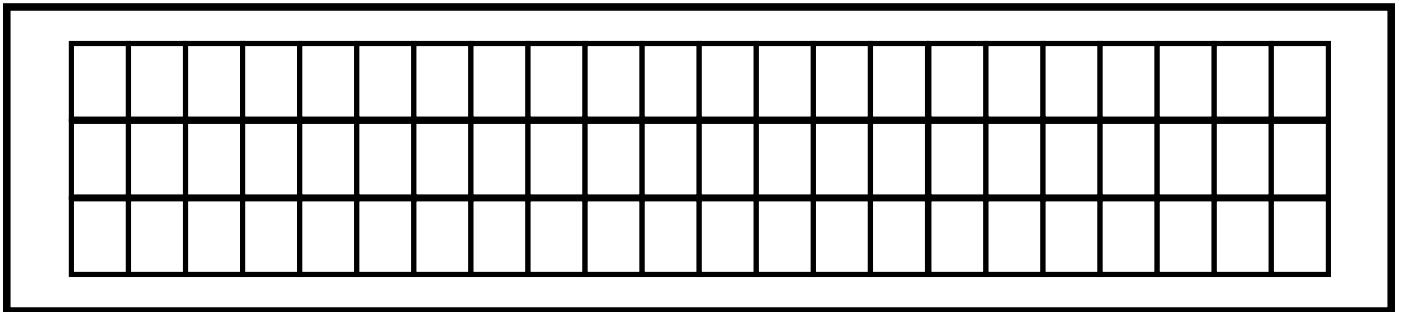
Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____
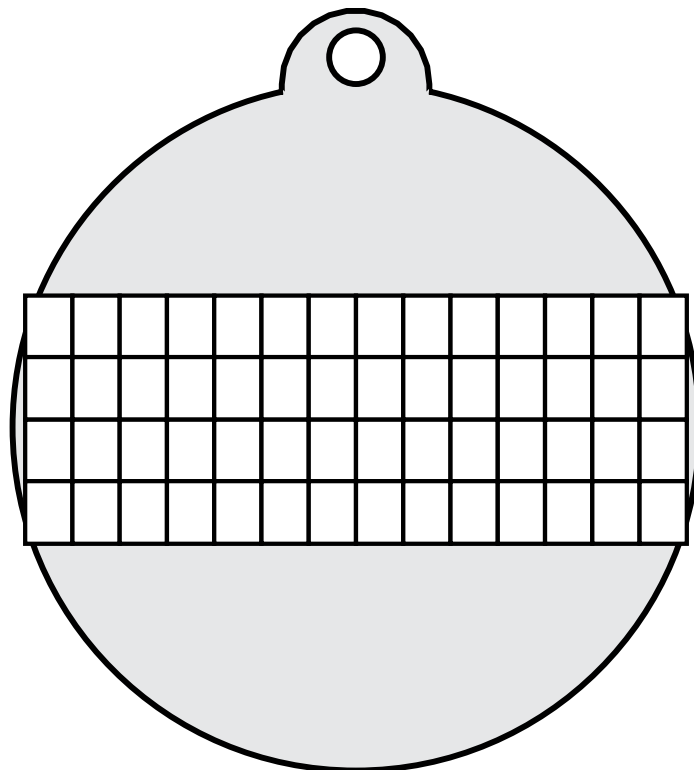
Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5

#1B

#1A

Fixture p/n 11238-01

STEVE RANDALL
171 S. TOAP
TEMPE AZ 85284
H 480-555-1234
C 480-555-1234

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone # _____

pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4
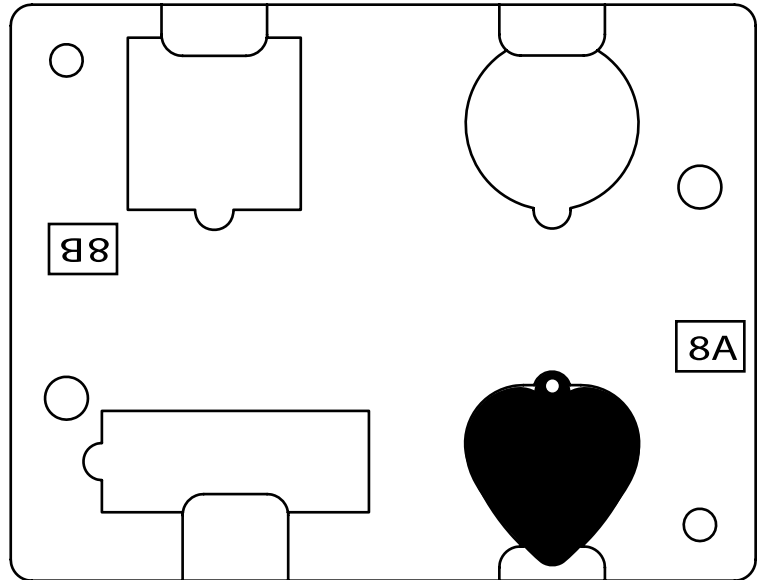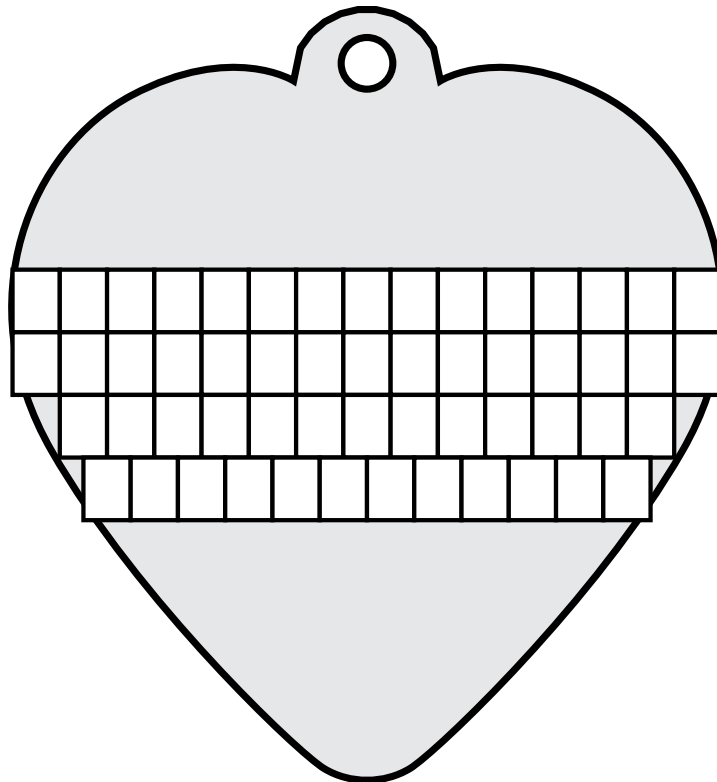
6

Fixture p/n 11240-04

THOR
9866 AUBURN RD.
BOMONT MA 87689
TEL 619-323-0468

Owner: (Please Print Clearly)

Name: _____

Address: _____

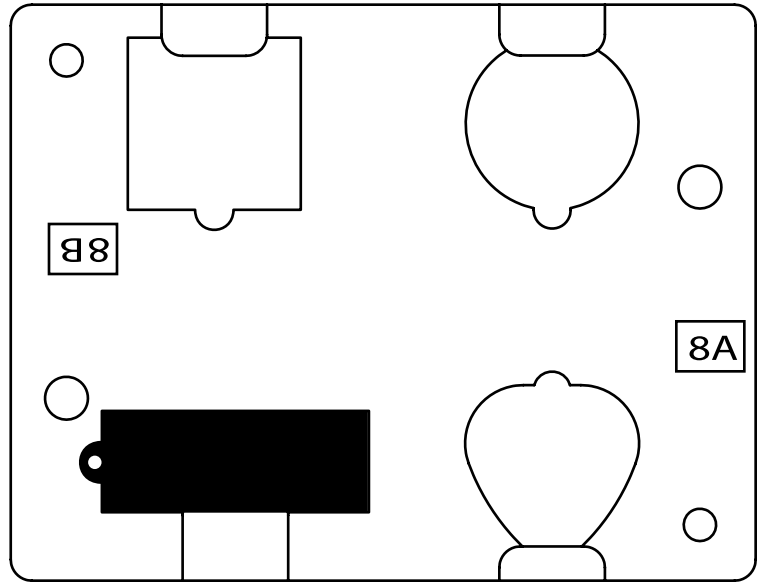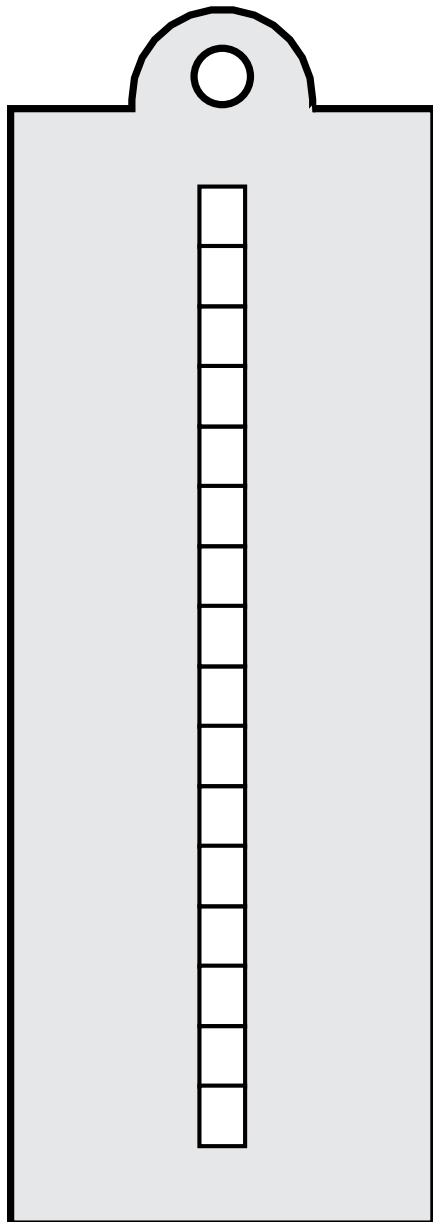City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

#15

THOR
9866 AUBURN RD.
BOMONT MA 87689
TEL 619-323-0468

Fixture p/n 11240-11

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

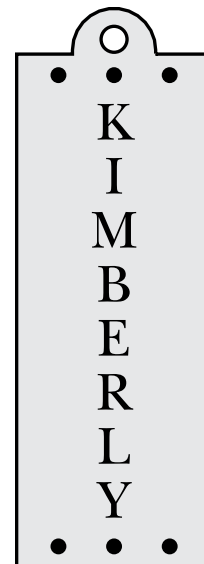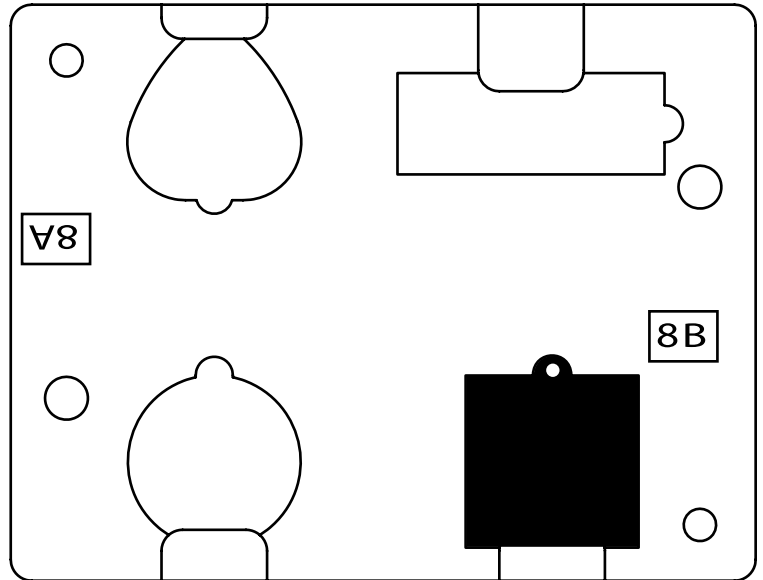pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

#15

Fixture p/n 11240-11

THOR
9866 AUBURN RD.
BOMONT MA 87689
TEL 619-323-0468
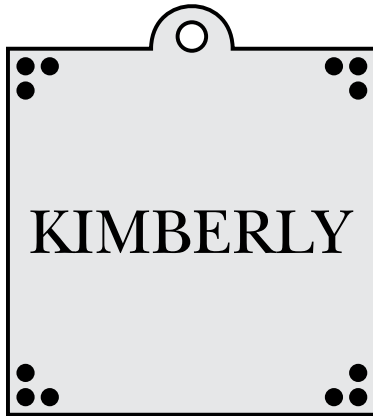
Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5

THOR
9866 AUBURN RD.
BOMONT MA 87689
619-323-9811
REWARD

#1B

#1A

Fixture p/n 11238-01

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

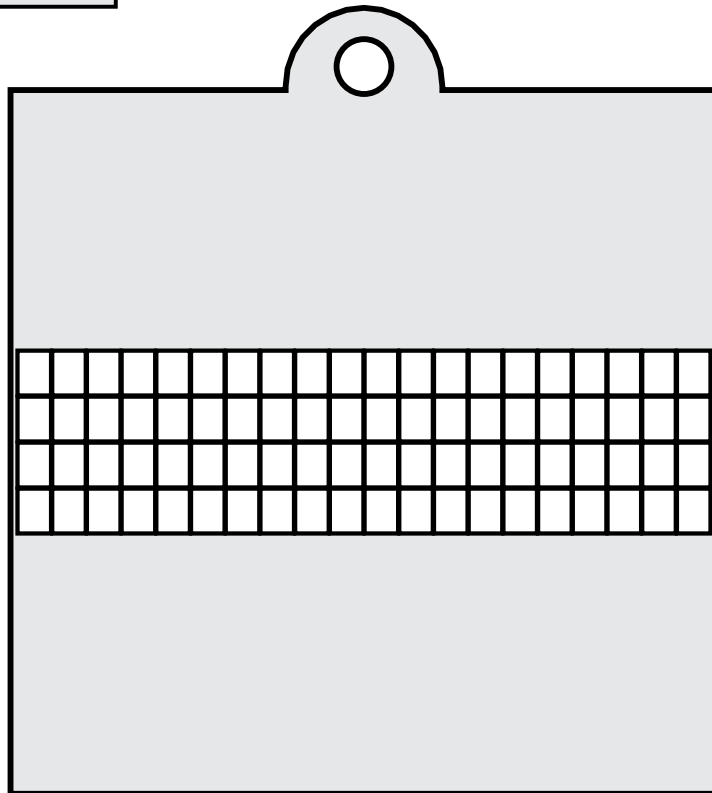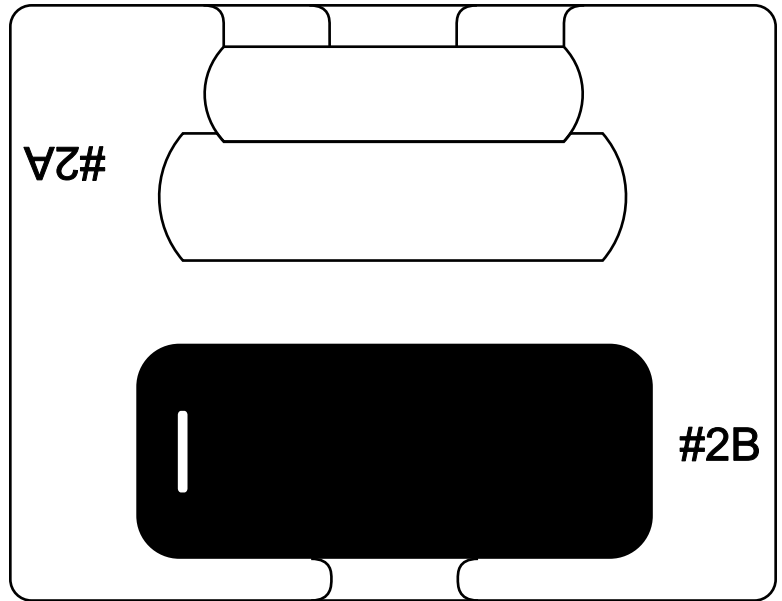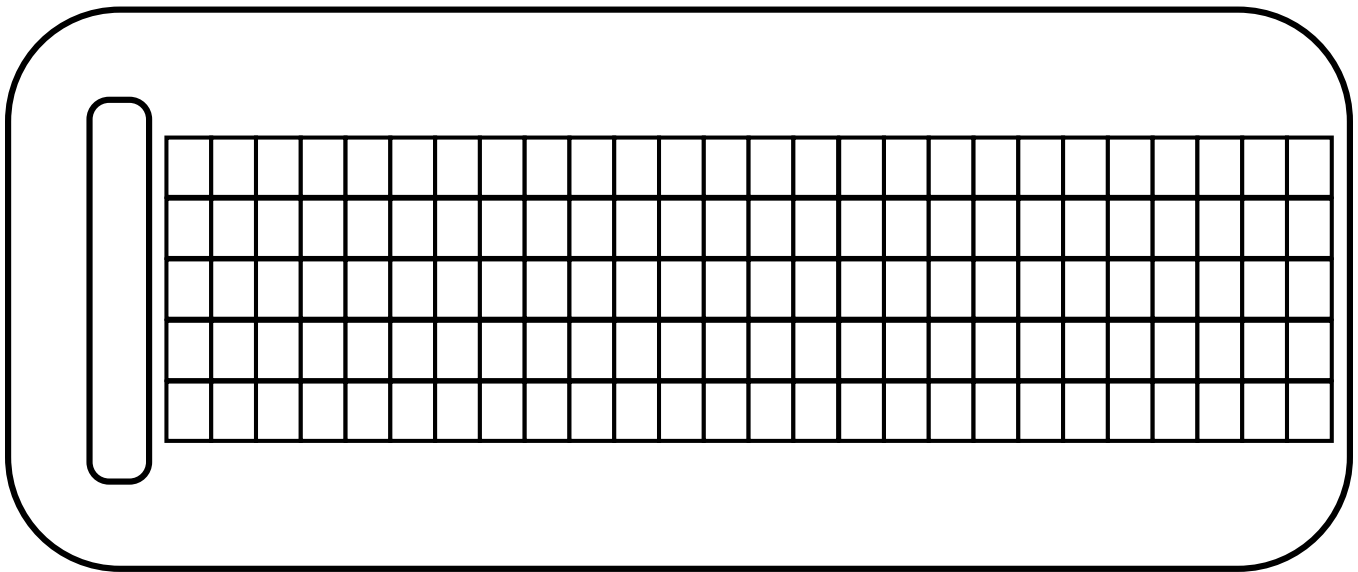pet
scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

Owner: (Please Print Clearly)

THOR
9866 AUBURN RD.
YUMA AZ 87689

#1B

#1A

Fixture p/n 11238-01

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____
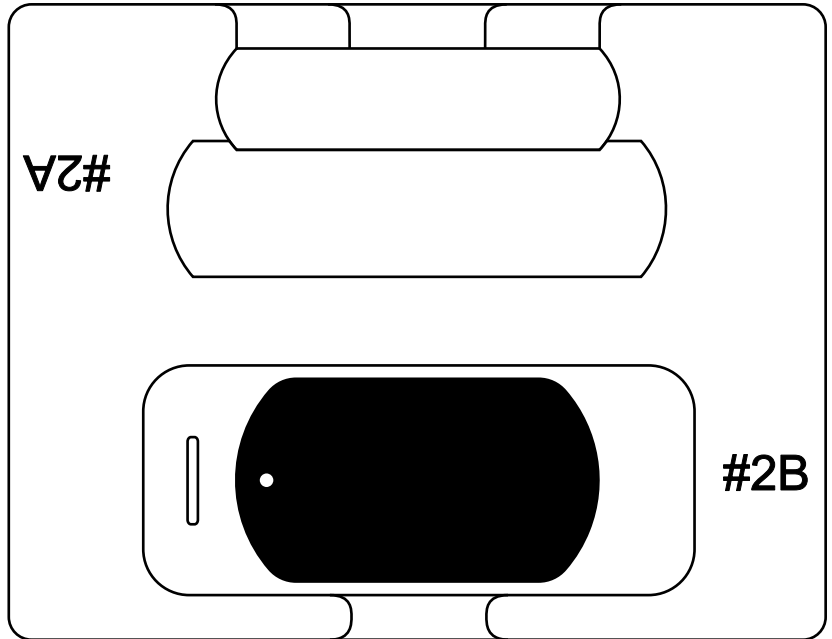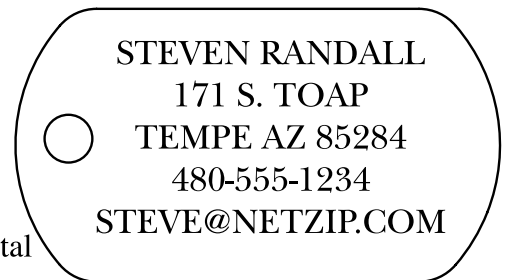
Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

KIMBERLY

8A

8B

Fixture p/n 11238-07

Owner: (Please Print Clearly)

Name: _____

Address: _____
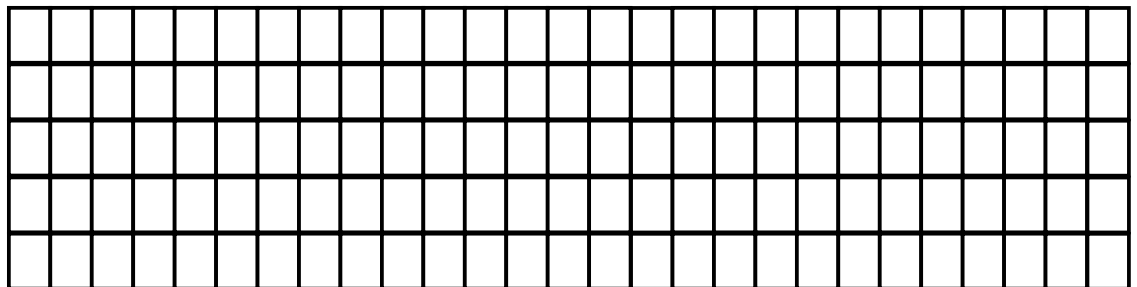
City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

KIMBERLY

8B

8A

Fixture p/n 11238-07

Owner: (Please Print Clearly)

Name: _____

Address: _____
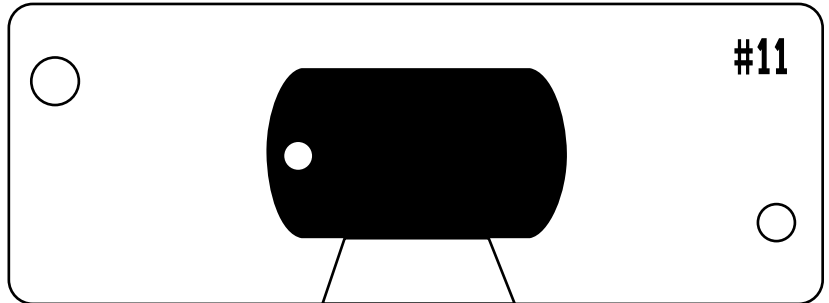
City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available.

8B

8A

Fixture p/n 11238-07

K
I
M
B
E
R
L
Y

Owner: (Please Print Clearly)

Name: _____

Address: _____

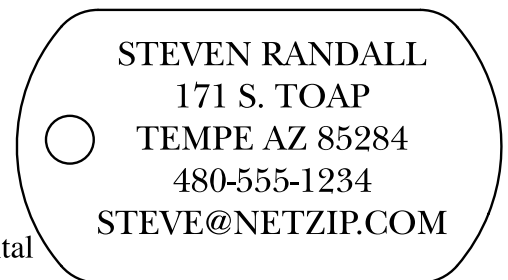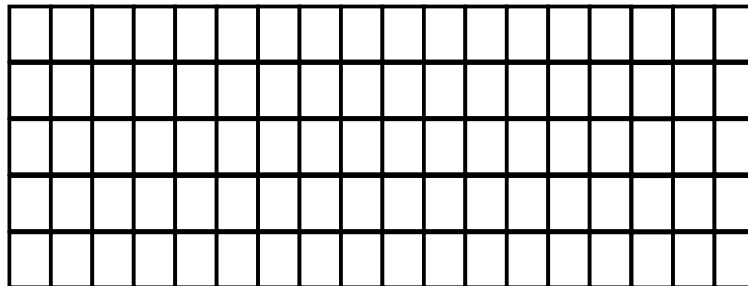City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

KIMBERLY

8A

8B

Fixture p/n 11238-07

Owner: (Please Print Clearly)

Name: _____

Address: _____
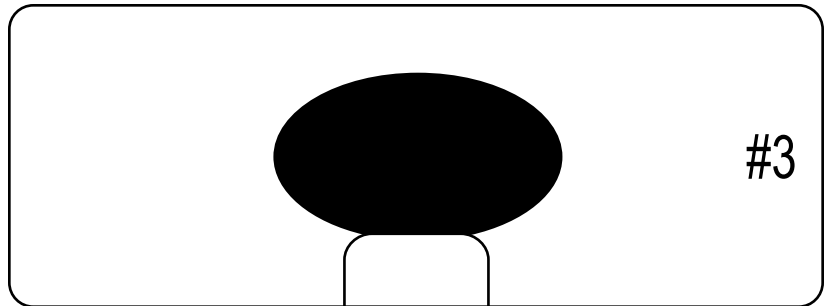
City: _____ State _____ Zip _____

Phone # _____
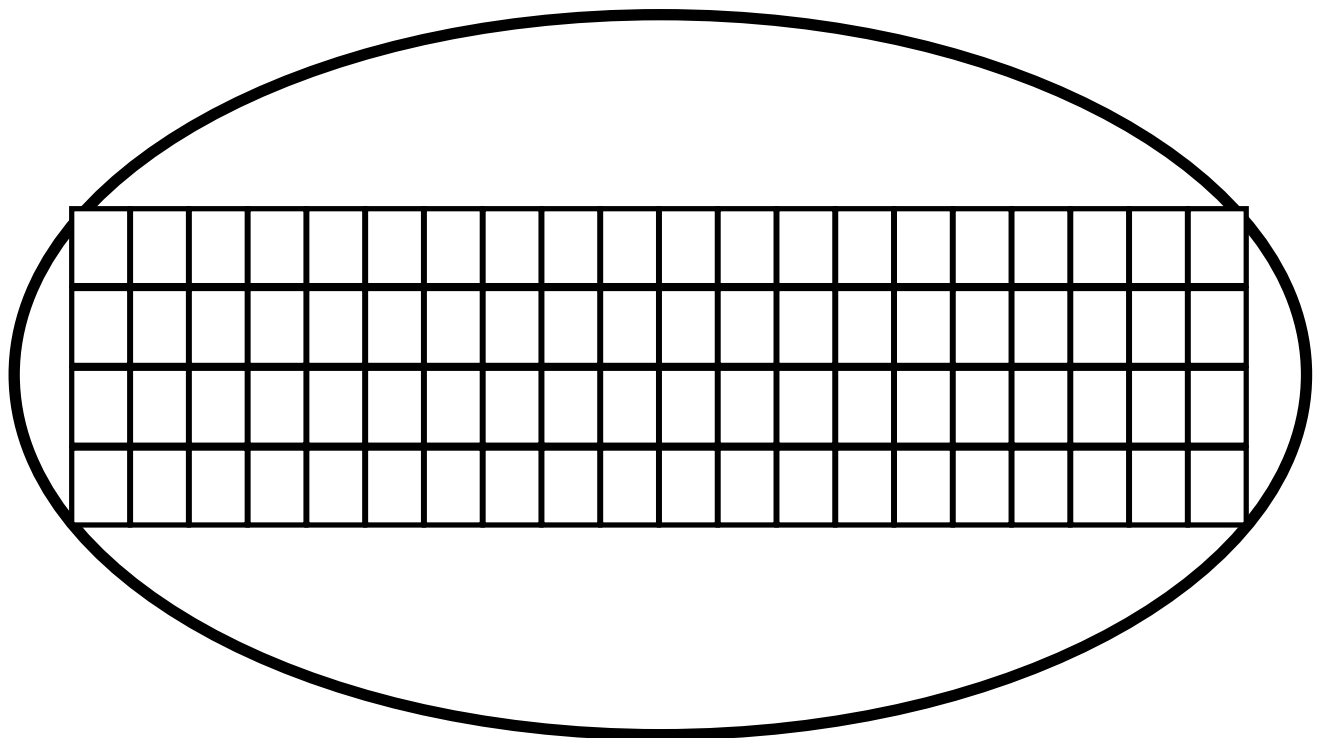
Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5

#2A

#2B

Fixture p/n 11238-02

STEVEN RANDALL
171 S. EXTENSION RD 14
TEMPE ARIZONA 85284
480-555-1234
STEVE@NETZIP.COM

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

pet scribe
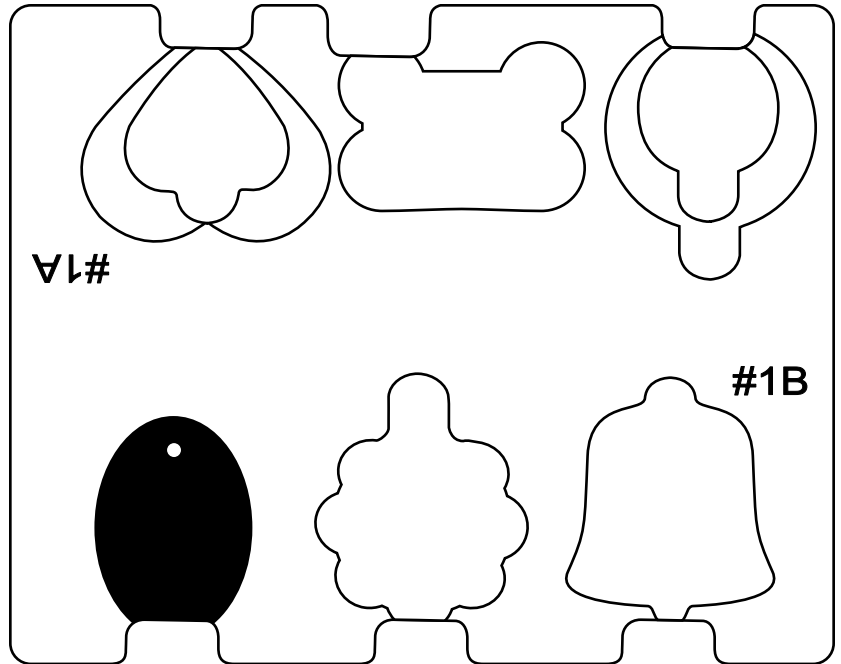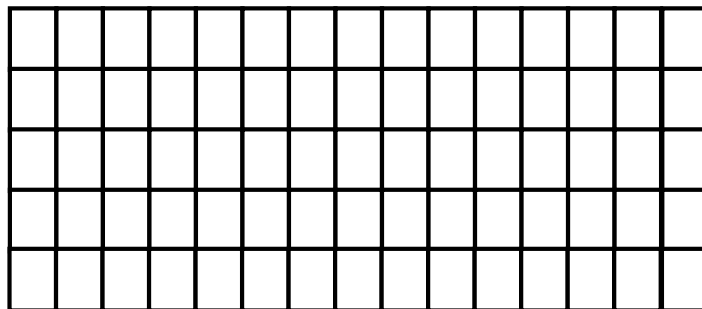
Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5

#2A

#2B

Fixture p/n 11238-02

STEVEN RANDALL
171 S. TOAP
TEMPE AZ 85284
480-555-1234
STEVE@NETZIP.COM

Vertical

STEVEN RANDALL
171 S. TOAP
TEMPE AZ 85284
480-555-1234
STEVE@NETZIP.COM

Horizontal

Please Select _____ Vertical _____Horizontal
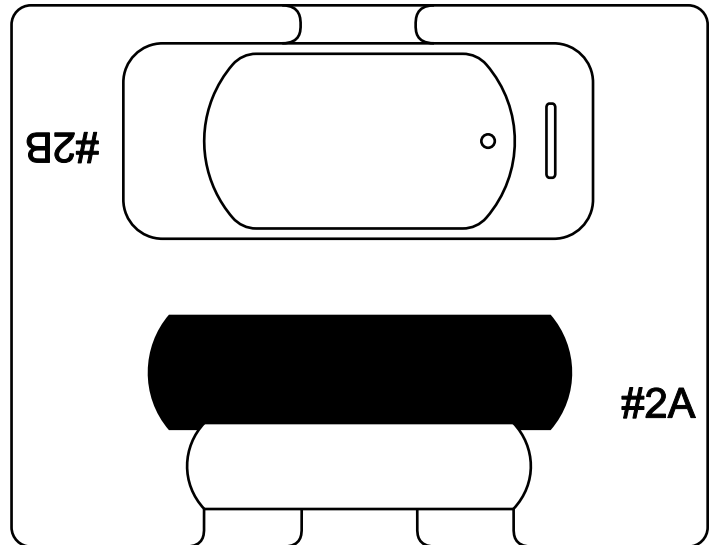
Owner: (Please Print Clearly)

Name: _____

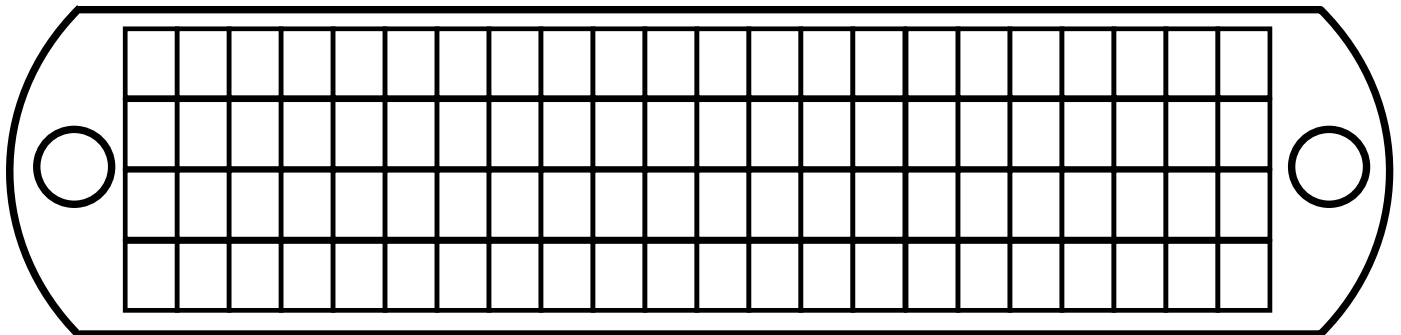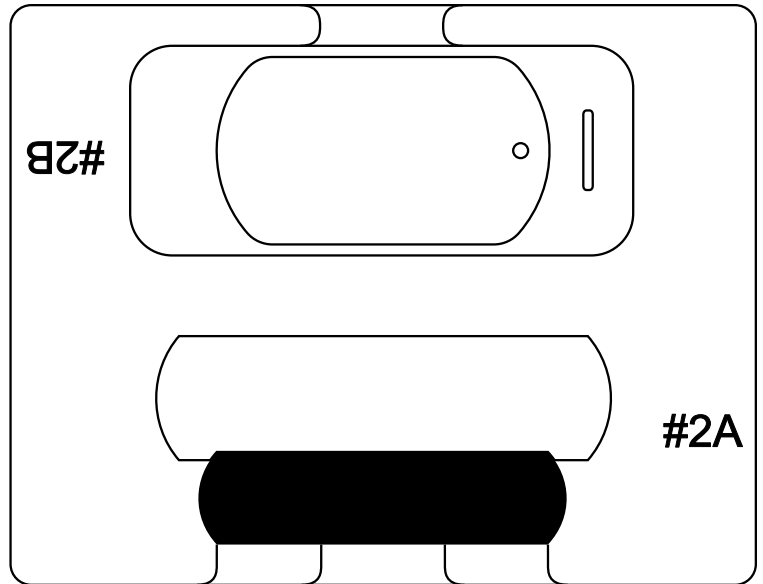Address: _____

City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5

#11

Fixture p/n 11240-08

STEVEN RANDALL
171 S. TOAP
TEMPE AZ 85284
480-555-1234
STEVE@NETZIP.COM

Vertical

STEVEN RANDALL
171 S. TOAP
TEMPE AZ 85284
480-555-1234
STEVE@NETZIP.COM

Horizontal

Owner: (Please Print Clearly)

Name: _____

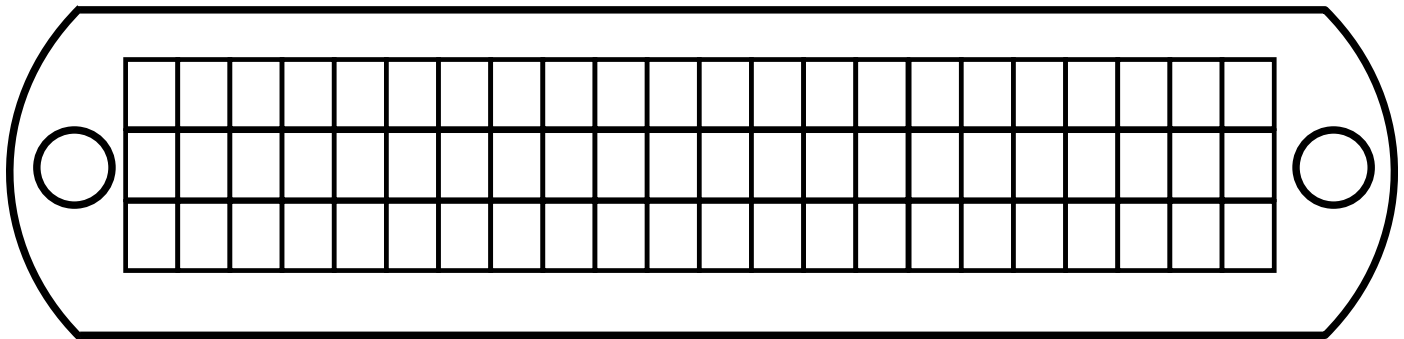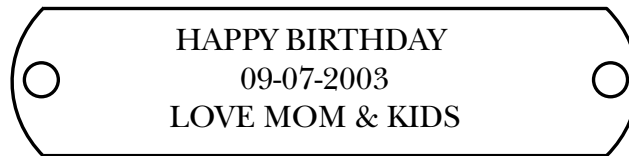Address: _____

City: _____   State _____ Zip _____

Phone # _____

pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4
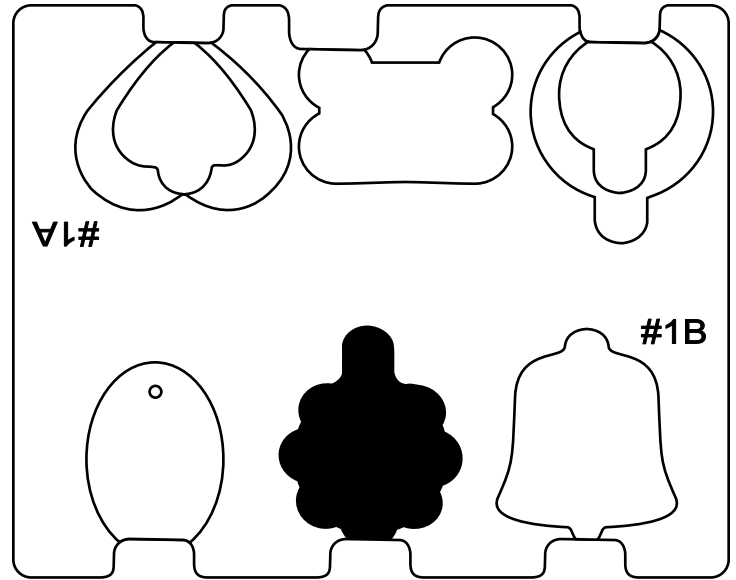
#3

Fixture p/n 11240-02

THOR
9866 AUBURN RD.
BOARN MA 87689
619-323-9811

Owner: (Please Print Clearly)

Name: _____
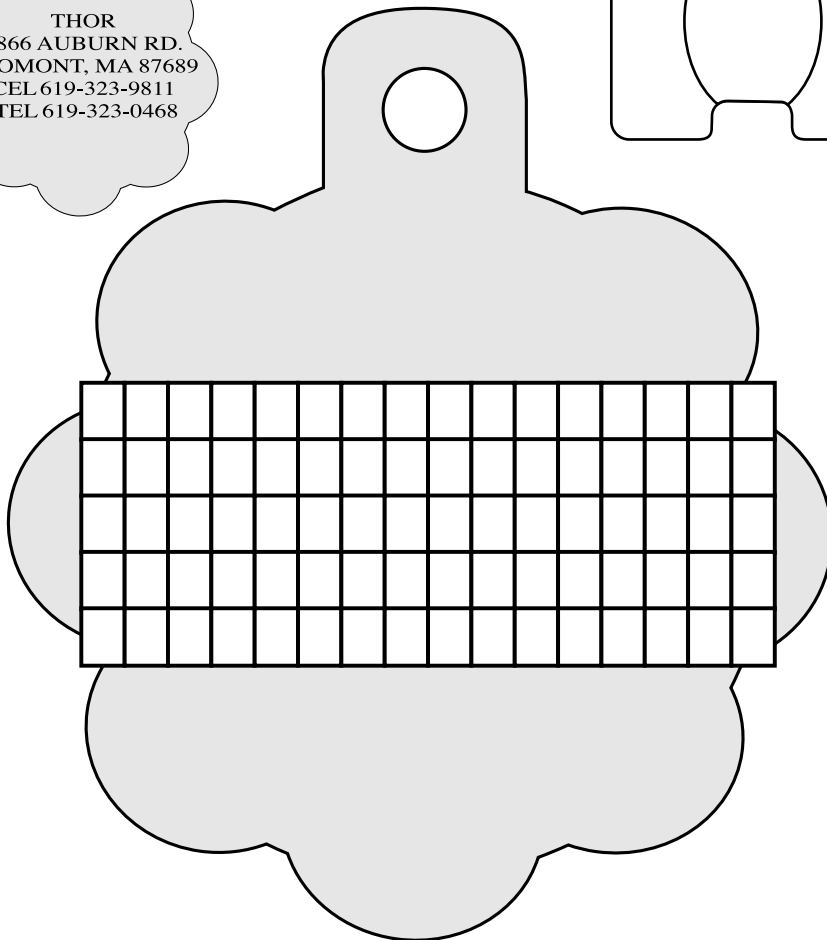
Address: _____

City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5
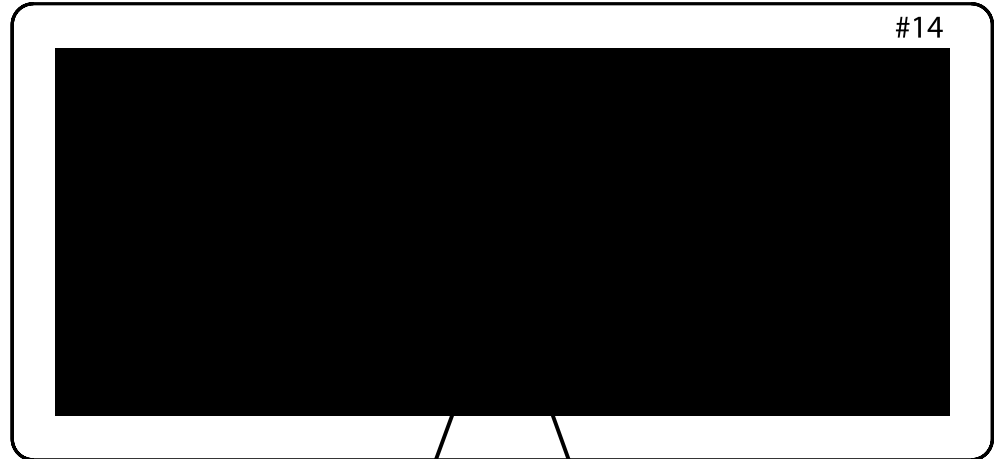
#1A

#1B

THOR
9866 AUBURN RD.
BOARN MA 87689
619-323-9811
REWARD

Vertical

Fixture p/n 11238-01

THOR
9866 AUBURN RD.
BOARN MA 87689
619-323-9811
REWARD

Horizontal

Please Select ـــــ Vertical ـــــHorizontal

Owner: (Please Print Clearly)

Name: _____

Address: _____

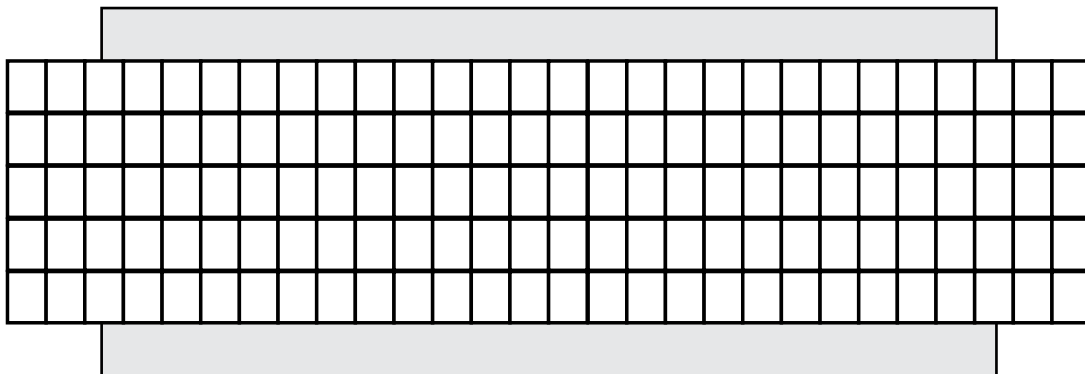City: _____   State _____ Zip _____

Phone # _____
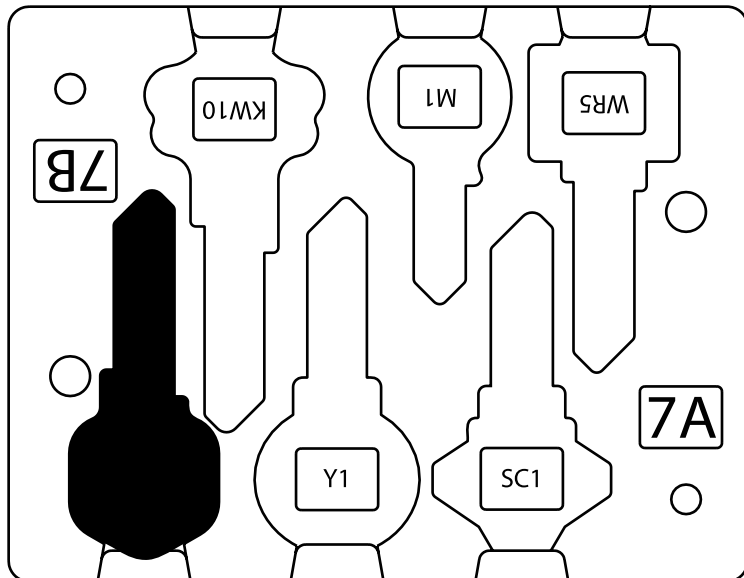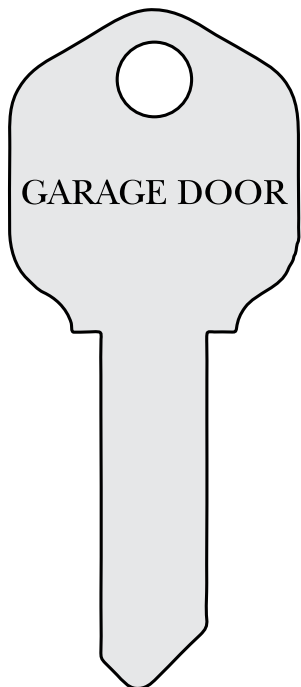
Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 4

#2B

#2A

Fixture p/n 11238-02

STEVEN RANDALL
171 S. EXTENSION RD 14
TEMPE ARIZONA 85284
480-555-1234

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

pet scribe
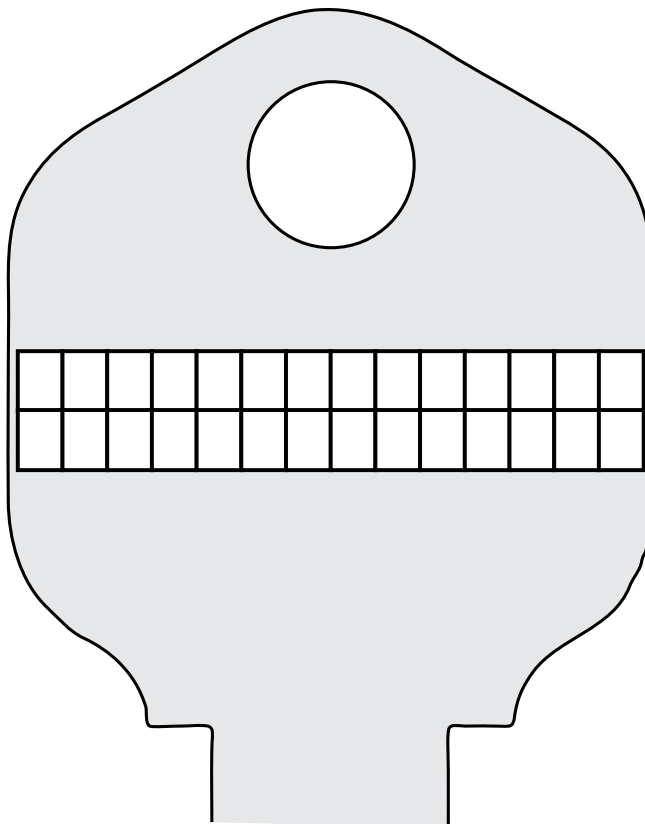
Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 3
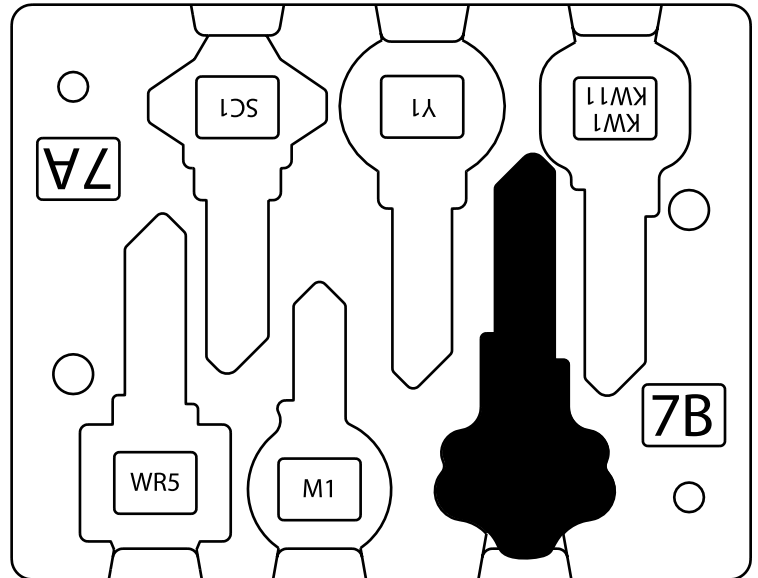
#2B

#2A

Fixture p/n 11238-02

HAPPY BIRTHDAY
09-07-2003
LOVE MOM & KIDS

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5
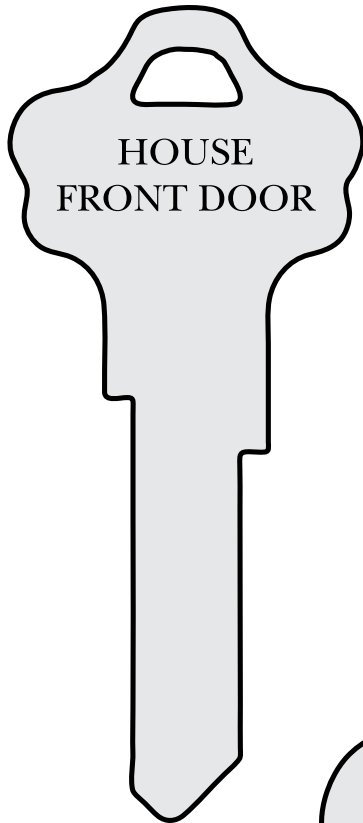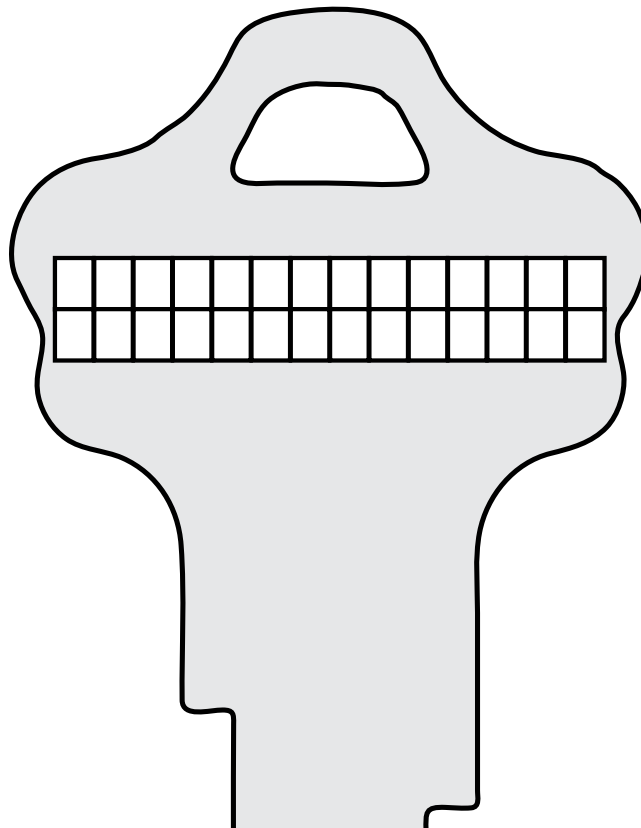
#1A

#1B

Fixture p/n 11238-01

THOR
9866 AUBURN RD.
BOMONT, MA 87689
CEL 619-323-9811
TEL 619-323-0468

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 5
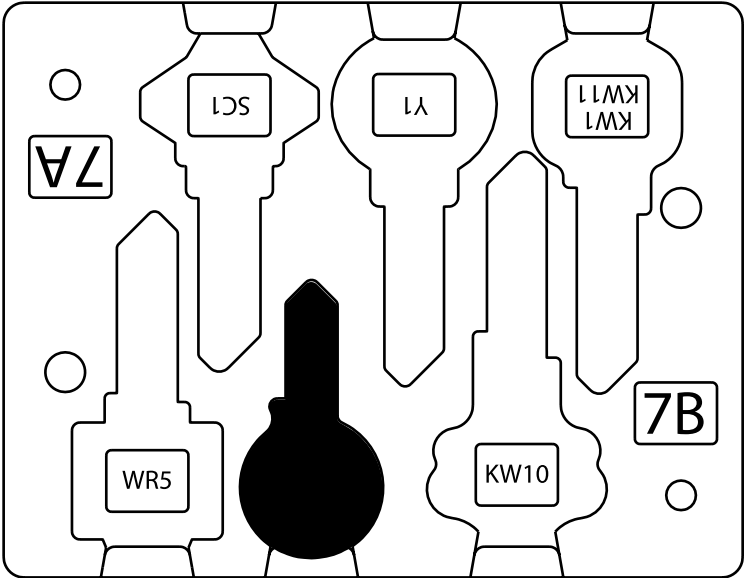
#14

Fixture p/n 11240-14

CHARLIE

OWNER: THOMAS SMITH
TRAINER: DAVID MACHOL

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

Key Templates

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 2

GARAGE DOOR

7B

KW10   M1   WR5

Y1   SC1

7A

Fixture p/n 11240-06

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

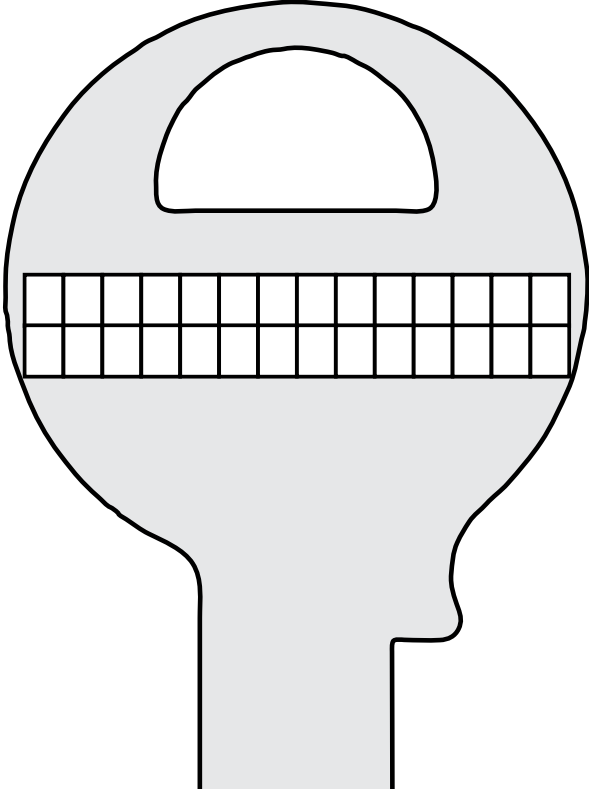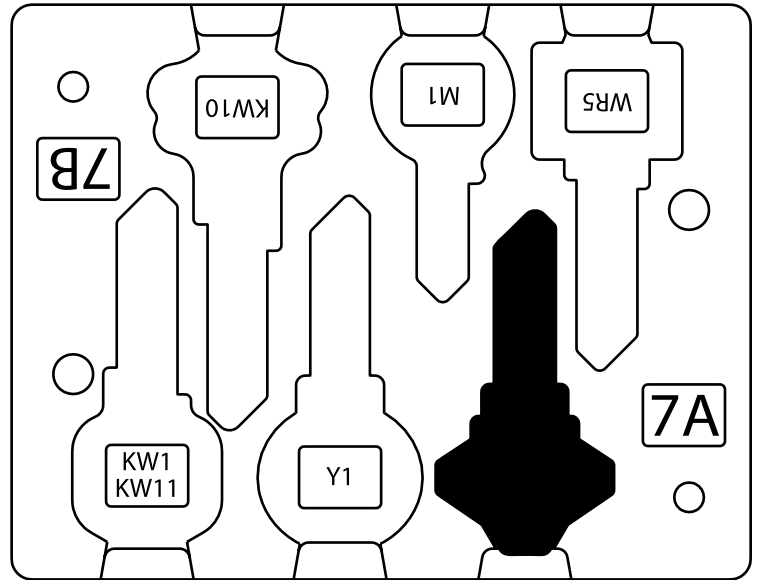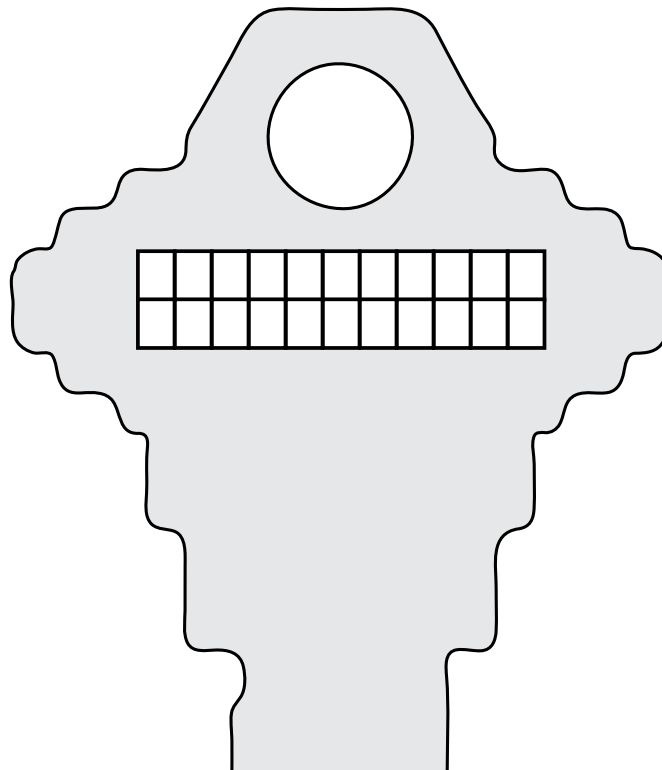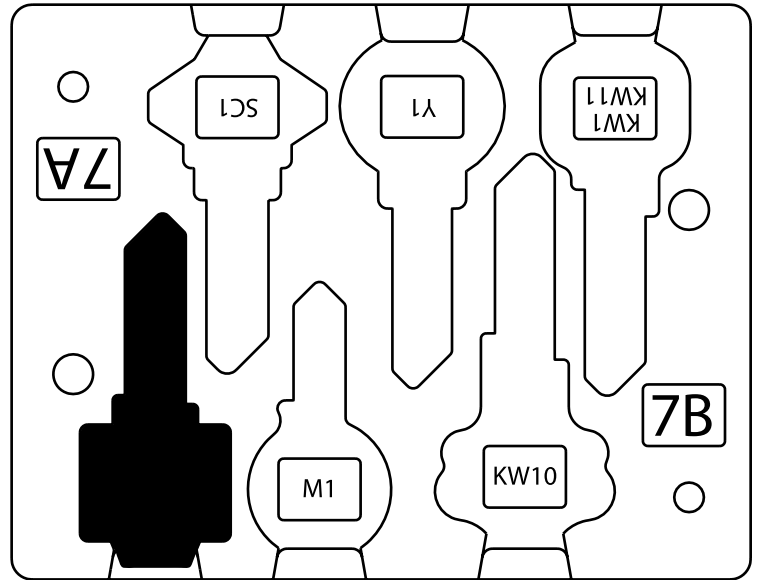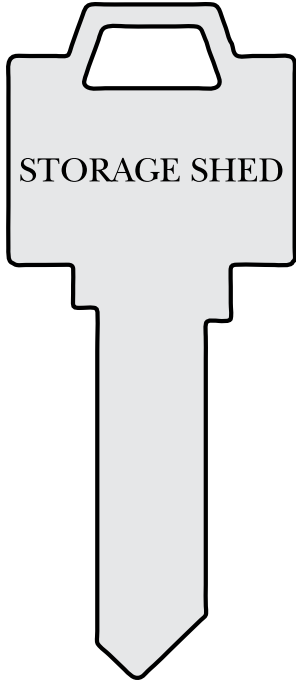Note: Use only Hillman brand keys. Place key into carrier with the blank side up.

KW10 Key Template

pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 2

HOUSE
FRONT DOOR

7A

SC1

Y1

KW1
KW11

WR5

M1

7B

Fixture p/n 11240-06

pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 2

STORAGE SHED
PAD-LOCK

7A

SC1

Y1

KW11
KW1

WR5

KW10

7B

Fixture p/n 11240-06

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

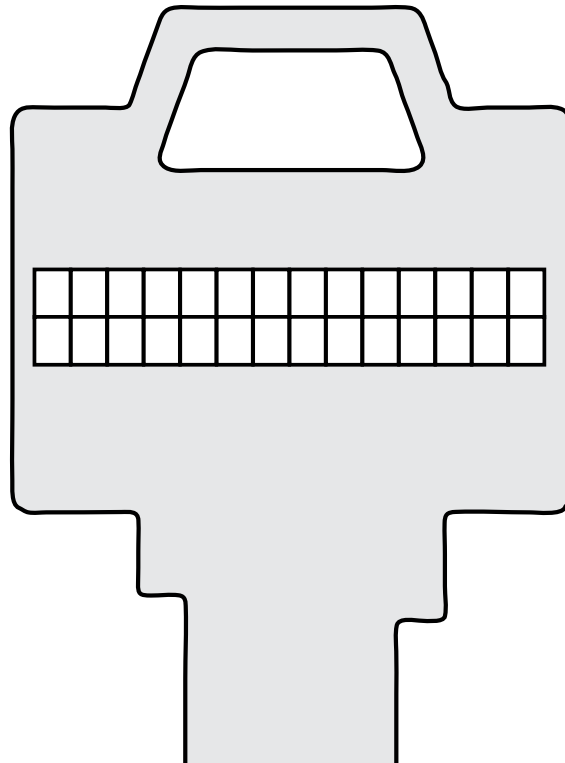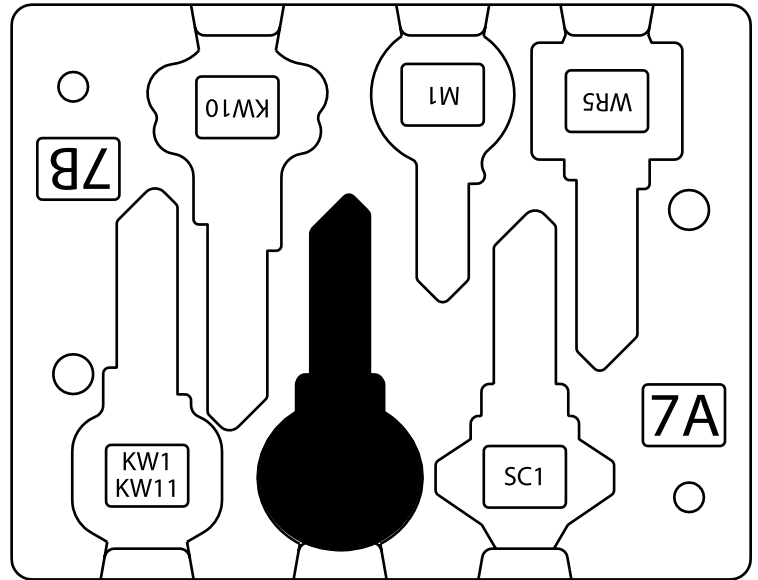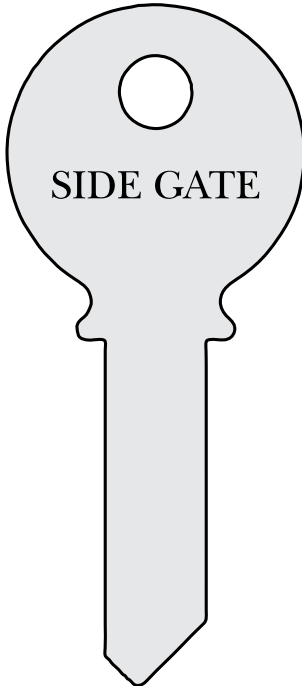Note: Use only Hillman brand keys. Place key into carrier with the blank side up.

pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 2

CHURCH
STORAGE ROOM

7B

KW10

M1

WR5

KW1
KW11

Y1

7A

Fixture p/n 11240-06

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____   State _____ Zip _____

Phone # _____

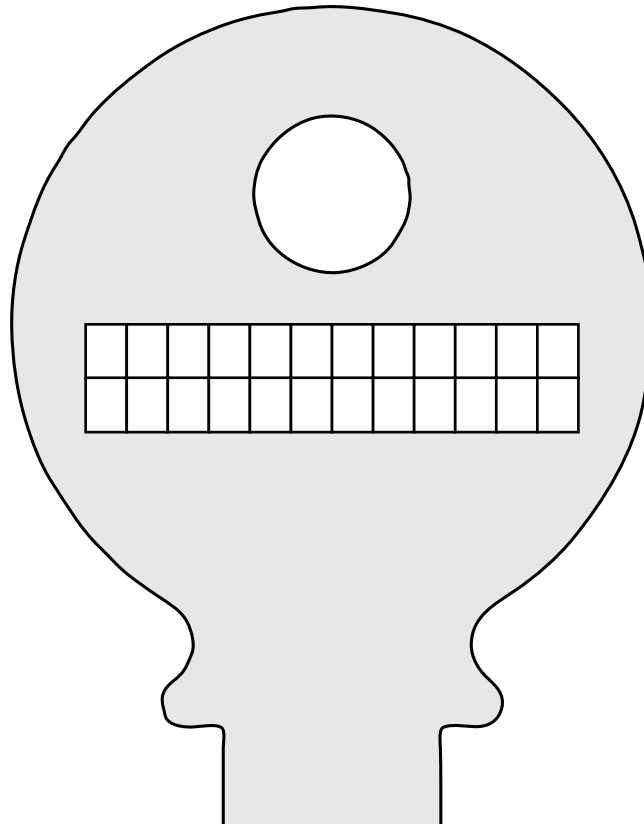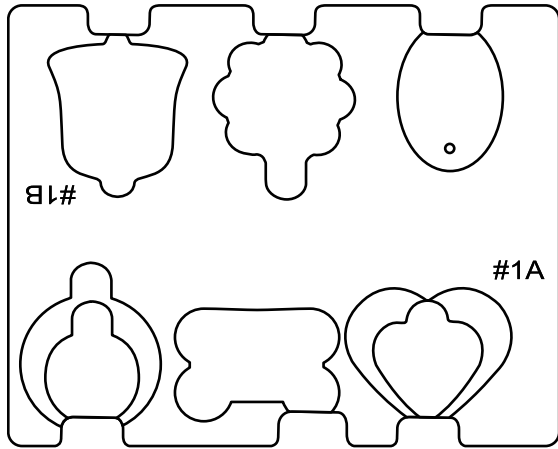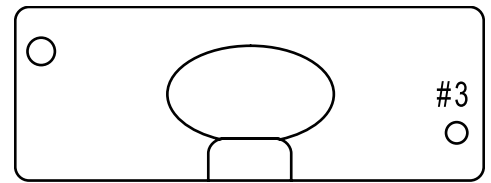Note: Use only Hillman brand keys. Place key into carrier with the blank side up.

pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 2

STORAGE SHED

7A

SC1

Y1

KW1
KW11

M1

KW10

7B

Fixture p/n 11240-06

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone # _____

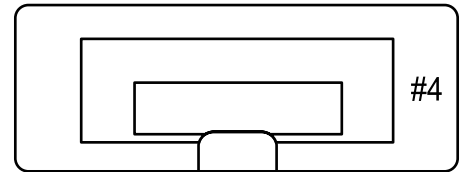Note: Use only Hillman brand keys. Place key into carrier with the blank side up.
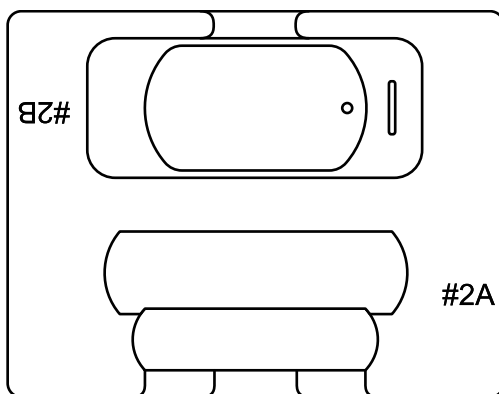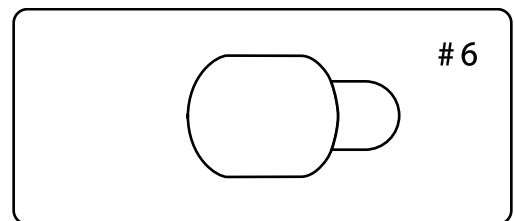
pet scribe

Engraved text will be automatically centered and sized to the maximum space available. You don't need to use all lines. Choose as many as you like, from 1 - 2

SIDE GATE

7B

KW10

M1

WR5

KW1
KW11

SC1

7A

Fixture p/n 11240-06

Owner: (Please Print Clearly)

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone # _____

Note: Use only Hillman brand keys. Place key into carrier with the blank side up.
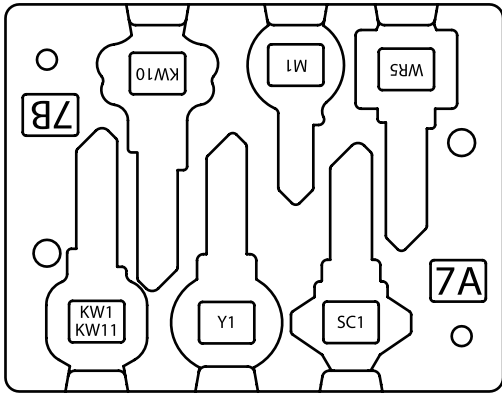
#1B

#1A

Fixture p/n 11238-01
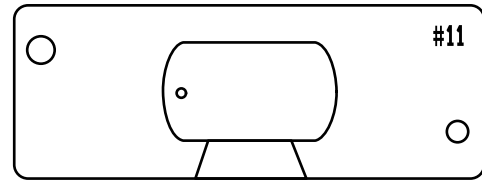
#3

Fixture p/n 11240-02

#4

Fixture p/n 11240-03
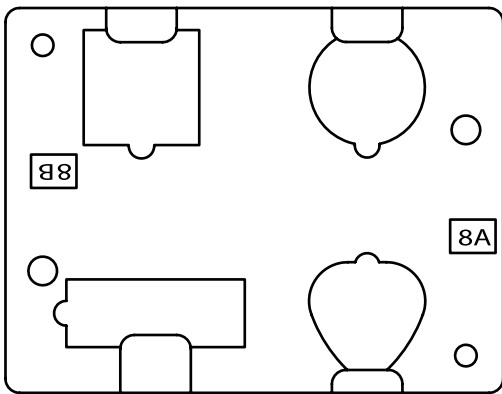
#2B

#2A

Fixture p/n 11238-02

6

Fixture p/n 11240-04

Fixture p/n 11240-06

7B
7A
KW10
M1
WR5
KW1
KW11
Y1
SC1

#11

Fixture p/n 11240-08

8B
8A
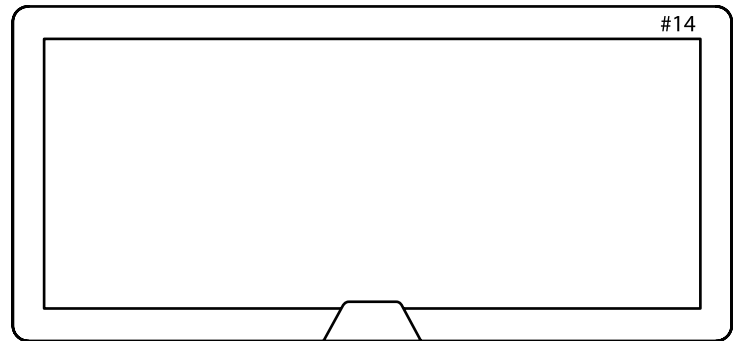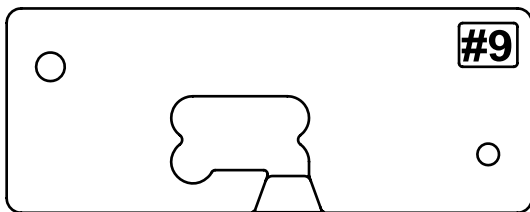
Fixture p/n 11238-07

#14
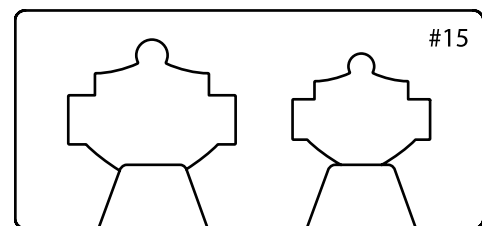
Fixture p/n 11240-14

#9

Fixture p/n 11240-07

#15

Fixture p/n 11240-11

NOTES: